

# SUBMISSION TO HOST **Hydrogen Power – Theoretical & Engineering Solutions – International Symposium Hypothesis**

May 2020



**CAPE TOWN**  
**SOUTH AFRICA**  
an inspiring place to meet





Cape Town graffiti

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# INTRODUCTION



# Introduction

It is with great pleasure that the Hydrogen South Africa centres of competence present a bid to host the HYdrogen POver – THeoretical and Engineering Solutions – International Symposium (HYPOTHESIS) in Cape Town, South Africa.

We propose that HYPOTHESIS is held in the first week of May 2020, during the pleasant autumn period in Cape Town. Spier wine estate, located in the Stellenbosch wine region, has been identified as an ideal venue to host HYPOTHESIS. In addition to a beautiful setting and inspiring atmosphere, Spier offers world class conferencing facilities and hotel accommodations.

## Hydrogen in South Africa

South Africa holds 75 % of the world's platinum resources, as well as many other precious metals, and accordingly, platinum beneficiation through fuel cells is an activity of great interest to South Africa. Together with the increasing demand for electricity, South Africa has identified hydrogen and fuel cells as a priority for future economic growth in the country. Supplying electricity to rural households detached from the grid, hydrogen and fuel cells can also provide an important societal benefit, with a particular focus on renewable energy and hydrogen technology opportunities that South Africa is playing a pioneering role in developing.

In 2008, the Department of Science and Technology (DST) implemented the national flagship programme, Hydrogen South Africa (HySA), with three centres of competence,

covering all parts of the value chain. HySA Catalysis, responsible for low temperature PEM fuel cell and electrolyser components as well as fuel to hydrogen technology, is co-hosted by the University of Cape Town and Mintek. The HySA Systems centre is hosted by Western Cape University and develops fuel cell systems and hydrogen storage through metal hydrides. HySA Infrastructure, working on hydrogen production, storage and delivery, is co-hosted by the North-West University and Council for Scientific and Industrial Research. The HySA programme has both academic goals, increasing the knowledge pool of South African engineers and scientists, and commercial ambitions, establishing a supply chain with local manufacturers and developing components, systems and infrastructure technologies. Together, the HySA centres form an integral research hub for development and demonstration of hydrogen projects.

Fuel cells have also been included in the South African national Industrial Policy Action Plan (IPAP) by the Department of Trade and Industry (DTI), and the Industrial Development Corporation (IDC) has prioritised the hydrogen economy as a potential new industry for development into local manufacturing.

Various initiatives and demonstration projects have already been successfully implemented in South Africa. An Anglo-American project involving a methanol reformer in conjunction with a fuel cell supplied power to a mini grid for a community of 34 households in

Kroonstad. A demonstration fuel cell forklift with on-board metal hydride storage was developed by HySA for Impala Platinum Refineries. A collaboration between the three HySA centres are implementing a power supply system to a rural school, consisting of solar panels, electrolyzers, hydrogen storage and fuel cells. A 100 kW static fuel cell is in operation at the Chamber of Mines. Further plans for developing a 1.8 MW hydrogen fuel cell project are at an advanced stage through collaboration between DTI, IDC and Impala Platinum. This is expected to be the biggest such installation in the southern hemisphere.

## Legacy pre and post conference

Africa is one of the fastest growing areas of the world from an economic perspective, but infrastructure and social aspects differ vastly from the rest of the world. Despite these differences, Africa is continuously searching for renewable sources when expanding their electricity supply. Hydrogen can play a significant role in meeting the rapidly increasing African demand in urban areas as well as some of the more remote off-grid locations.

The commitment to HYPOTHESIS in Africa will bring considerable publicity that will focus on the academic research, industry and government, and will provide key networking opportunities for international collaborations between Africa and the rest of the world. Key stakeholders within these industries will be in a position to develop international partnerships and broaden an already strong network in education, technical expertise and commercial collaborations. We believe that this international conference holds technical and educational merit by bringing people together in Africa. More importantly,

this event allows for Africa to showcase the expertise and innovation that exists in the continent and particularly in South Africa.

## Proposing Cape Town

The Hydrogen South Africa Centres of Competence are proposing to host the international HYPOTHESIS conference in Stellenbosch, a diverse and beautiful wine region in the Western Cape province of South Africa, situated a short distance from Cape Town. Both Stellenbosch and Cape Town boast world class facilities, immense natural beauty and countless tourist attractions within driving distance.

The preferred dates to host the HYPOTHESIS are in the first week of May 2020, which avoids clashes with other large hydrogen conferences as well as South Africa's peak tourist season (Summer, up to April). May is autumn in Cape Town and still has very pleasant weather with many sunny days. May 2020 is the preferred time to host the event in Cape Town, however, possibilities for South Africa to host HYPOTHESIS in the following year 2021 could be considered as well.

Spier wine estate has been selected as the venue for HYPOTHESIS. Spier offers professional and modern conferencing facilities, in a historic setting dating back to 1692. The Spier estate is located in the Cape winelands and brings an intimate ambience, though in close proximity to important landmarks and tourist attractions (airport 26 km; Stellenbosch 10 km; and city of Cape Town 40 km). The 4-star Spier Hotel, is situated on the estate and has 153 rooms, whilst other accommodation is available near the venue. Three restaurants can be found on the wine estate.

It is proposed that HySA hosts the HYPOTHESIS conference with the organising



committee consisting of members from the HySA centres. Mr Luchters will chair the committee and below are the current members of the committee. Other members will be included in the organising committee once the bid has been approved.

Mr. Niels Luchters (Chair) – Team Leader Fuel to Hydrogen HySA Catalysis

Dr. Sharon Blair – Director HySA Catalysis

Dr. Cordelia Sita – Director HySA Systems

Dr. Dmitri Bessarabov – Director HySA Infrastructure

The scientific committee will be chaired by the series coordinator, Prof. Giuseppe Spazzafumo. We also propose an industrial advisory committee, chaired by Kerry-Ann Adamson (CEO 4th Energy wave). The industrial committee would act as a platform to encourage industry to participate in the conference by identifying strategic questions for successful implementation of hydrogen technologies, for example providing advise on what is required with respect to cost, governmental regulations, safety, infrastructure, etc. This committee will

also play a major role in bringing together academia and industry during the conference. Several indications for sponsorship to a HYPOTHESIS conference in Cape Town have been received already. The South African Department of Science and Technology has confirmed financial support of an appropriate amount, the Industrial Development Corporation will consider some form of sponsorship, and the HySA centres will consider sponsorship in their upcoming budgets.

We thank you for considering Cape Town for the first African HYdrogen POver THeory and Engineering Solutions International Symposium and we assure you of our commitment in bringing this event to our region.

Kind regards,  
Niels Luchters

## SUPPORTING INSTITUTIONS





# THE BEST CITY IN THE WORLD

2015/2016 TELEGRAPH  
TRAVEL AWARDS

V&A Waterfront

# HOST DESTINATION



ONE OF THE  
**TOP 10**  
CHEAPEST  
**GLOBAL**  
TRAVEL CITIES



# Cape Town, an inspiring place to meet

**C**ape Town is one of the leading cities in Africa, the second-most populated city in South Africa and the legislative capital of the Country.

It is an economic powerhouse with a good climate, spectacular natural beauty, a fine academic legacy and an impressive portfolio of history-makers. Professor Chris Barnard performed the world's first successful heart transplant in Cape Town and Nelson Mandela made his first public appearance here after being released from prison. It is inspiring leaders like this that have helped to carve out the knowledge economy that has made Cape Town an ideas centre for Africa and beyond. Here, at the crossroads of most important trade routes, situated at the gateway to Africa, an innovative local government initiative to slash red tape and

fast-track logistics is positioning Cape Town as a business hub that consistently outperforms the rest of the Country in terms of economic growth. With arguably the best infrastructure on the continent, there is no better place to think about, and dialogue, your African strategy.

The city is set within the unique Cape floral kingdom and is surrounded by the historic winelands of the Western Cape that have earned the city its reputation as a gastronomic destination. Iconic Table Mountain forms the backdrop of the CBD that runs down to its famous harbor and Table Bay. Add to this natural beauty an interesting cultural diversity and a creative spirit and you discover why Cape Town is Africa's most popular tourist destination and the #1 Convention City in Africa.

**“** Perhaps it was history that ordained that it be here, at the Cape of Good Hope, that we should lay the foundation stone of our new nation. For it was here at this Cape, over three centuries ago, that there began the fateful convergence of the peoples of Africa, Europe and Asia on these shores.

Former President Nelson Mandela, during his inauguration speech on May 9, 1994

Bo-Kaap - traditional Cape Malay area



# 10 Reasons to select Western Cape

**T**here are hundreds of reasons why Cape Town was voted as the #1 Convention City in Africa and why it was voted by The Daily Telegraph as their Favourite World City. With all the charm and ingenuity of a developing nation, yet underscored by sophistication and technological prowess to rival any modern city in the world, Cape Town just may be the best-kept secret of experienced travellers.

Every year Cape Town hosts two mega international events that attract over 35 000 participants each – the Cape Town Cycle Tour, the world's largest timed cycle race, and the Cape Town International Jazz Festival, the 4th largest jazz festival in the world and the largest jazz festival in Africa. There are a number of factors that contribute to Cape Town's ability to successfully host events – plenty of first-class accommodation, English as the primary business medium, world-class, multi-purpose venues and easy access via excellent transport systems. Add to that an exciting, diverse culture and the fact that it is one of the world's favourite tourist destinations.

HOST DESTINATION

CONDÉ NAST'S  
**HIGHLY  
ACCLAIMED  
READER'S  
CHOICE  
AWARDS**

2016





1

Modern Infrastructure

Cape Town has arguably the most advanced infrastructure on the continent of Africa. This is one of the main reasons why statistics show that businesses prefer to set up shop in the Western Cape.

2

Easy Access

Cape Town International Airport is just 20 minutes from the city centre. On arrival, access to ground transport is simple and convenient with taxis, the MyCiti bus service and a rail network.

3

Safe and Secure

Cape Town is one of the safest cities in the world. Due to focused efforts, crime has been reduced by 85% since 2000.

4

Centre of Learning

Cape Town and the Western Cape is an intellectual magnet, with four world-class universities and other research institutions in fields as diverse as astronomy, science, medicine and social politics. As a result, the destination is fertile ground for intellectual dialogue and the exchange of ideas.

5

Business Hub

Many companies choose to base themselves in the Western Cape where they can work within an enabling environment. As a result, the city is a business hub for Africa.

6

Cosmopolitan

Cape Town is an exciting and diverse cultural experience. The local population is diverse and culturally unique and Cape Town is also a cosmopolitan city where immigrants from Europe and other parts of Africa have chosen to make their homes. Culture and creativity is an important way of life here.

7

Climate, Scenery & Activities

Cape Town enjoys a moderate Mediterranean climate. The region offers not one, but two, World Heritage Sites; idyllic beaches, soaring mountains and iconic natural landmarks, like Table Mountain. The region offers a wide variety of tours and activities to suit all visitors' tastes.

8

Global Appeal

Cape Town has consistently been voted as one of the world's favourite tourist destinations and the city's global profile as a modern and convenient city secures high delegate numbers year after year.

9

Value for Money

Cape Town is known as one of the most affordable business tourism and incentive travel destinations in the world, with an exchange rate that favours the dollar, pound and Euro.

10

Professional Support Services

Professional infrastructure for congresses includes an established Convention Bureau to deliver quality services for, amongst others, bid production. Trained professionals and logistical support abounds for meeting planners, travel agents and corporations.

ESTIMATED DESTINATION COSTS

TRANSPORT	
Taxi from airport	R 300 / \$ 18
Public transport from airport	R 90 / \$ 6
Week pass on public transport	R 250 / \$ 16
FOOD & BEVERAGES	
3 course meal (excl beverages)	R 250 / \$ 16
Wine (mid range)	R 100 / \$ 6.50
Local beer	R 30 / \$ 1.50
Coffee	R 20 / \$ 1
Fast food burger	R 30 / \$ 1.50
ATTRACTIONS & TOURING	
Entrance to top attraction	R 240 / \$ 15
Half day scheduled tour	R 690 / \$ 44
Full day scheduled tour	R 950 / \$ 60
Hop-on hop-off bus	R 170 / \$ 11

Above estimated rates are as per May 2017 and exchange rate is based on \$1:R16

“ Visit Cape Town and history is never far from your grasp. It lingers in the air, a scent on the breeze, an explanation of circumstance that shaped the Rainbow People.

Tahir Shah



# Congresses



## 1 – 1000 DELEGATES

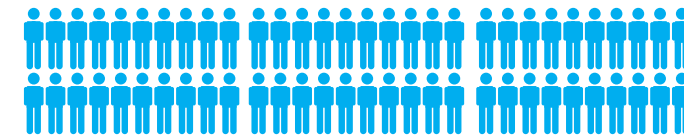
- World Economic Forum on Africa hosted from 2005 to 2013, **800** delegates
- Aviation Security World Conference – International Air Transport Association 2009, **600** delegates
- International Conference on Software Engineering 2010, **1000** delegates
- World Congress of The World Federation for Mental Health 2011, **800** delegates
- Congress of the World Federation of Interventional and Therapeutic Neuroradiology, **1000** delegates
- Congress of World Association for Infant Mental Health 2012 (WAIMH), **600** delegates
- World Congress of Veterinary Anaesthesia 2012, **800** delegates
- International Federation of Dental Hygienist 2013, **1000** delegates
- AAGL International Conference of Minimally Invasive Surgery 2013, **600** delegates
- Congress of the International Society of University Colon and Rectal Surgeons 2013, **1000** delegates
- International World Congress of the Labour and Employment Relations Association 2015, **1000** delegates
- World Veterinary Poultry Congress 2015, **1000** delegates
- IEA International Research Conference 2015, **500** delegates



## 1000 – 4000 DELEGATES

- Gartner Symposium/ ITxpo hosted annually since 2006, **1200** delegates
- Investing In African Mining Conference Indaba hosted annually since 2004, **4000** delegates
- 118th Inter-Parliamentary Union Assembly 2008, **2000** delegates
- Final Draw for the 2010 FIFA World Cup South Africa (tm), **2000** delegates
- Institute of Electrical and Electronics Engineers Communications Society 2010, **1500** delegates
- 13th World Congress on Medical Informatics 2010, **2000** delegates
- 10th World Congress of Nuclear Medicine 2010, **3000** delegates
- 62nd International Astronautical Congress, **2000** delegates
- World Veterinary Congress 2011, **3000** delegates
- International Academy of Pathology 2012, **1500** delegates
- International Dairy Federation World Dairy Summit, **1500** delegates
- World Congress of Paediatric Cardiology and Cardiac Surgery 2013, **3000** delegates
- Control of Influenza VIII Conference, **1600** delegates
- World Congress of Paediatric Infectious Diseases 2013, **2500** delegates
- International Association for Dental Research (IADR), 2013, **2200** delegates
- 17th IUPHAR World Congress of Basic and Clinical Pharmacology, 2013, **1600** delegates

- 19th World Congress of the International Federation of Automatic Control -IFAC, **3000** delegates
- World Small Animal Veterinary Conference 2014, **4000** delegates
- 4th UNI Global Union Congress 2014, **4000** delegates
- Third Global Symposium on Health Systems Research 2014, **1200** delegates
- World Congress of Regional Anaesthesia and Pain Therapy 2014, **1500** delegates
- World Congress of Nephrology 2015, **3500** delegates
- 47th Congress of the International Society of Paediatric Oncology, **2000** delegates
- World Library and Information Congress: IFLA General Conference and Council, **3000** delegates
- 46th Union World Conference on Lung Health, **2500** delegates



## > 4000 DELEGATES

- 19th World Diabetes Congress 2006, **12300** delegates
- World Congress of Anaesthesiologists 2008, **5500** delegates
- 5th IAS Conference On HIV Pathogenesis Treatment & Prevention 2009, **5900** delegates
- 19th FIGO World Congress of Gynecology & Obstetrics, 2009, **7000** delegates
- Cape Town 2010: The 3rd Lausanne Congress on World Evangelization, **5000** delegates
- International Congress of Psychology 2012, **6000** delegates
- 17th International Conference on Aids and STI's (ICASA 2013), **6500** delegates
- South Africa's International Renewable Energy Conference 2015, **6000** delegates

### 2016

- International Conference on Emergency Medicine (ICEM) 2016, **1500** delegates
- International Radiation Protection Association (IRPA) 2016, **1500** delegates
- 35th International Geological Congress 2016, **6000** delegates
- 9th IFEA – World Congress of Endodontics, **1500** delegates
- World Plumbing Conference, **400** delegates
- World Council of Enterostomal Therapists Congress, **1500** delegates
- International Urogynecological Association, **2000** delegates
- 17th World Congress on Psychiatry, **3000** delegates

### 2017

- 16th International Society for Prosthetics and Orthotics World Congress, **1500** delegates
- Annual Meeting of the World Aquaculture Society, **4000** delegates
- Conference of the International Union for the Scientific Study of Population, **2000** delegates

### 2018

- World Congress of Internal Medicine, **6000** delegates
- World Congress of Audiology, **1500** delegates
- Congress of the World Federation of Occupational Therapists, **2500** delegates
- 18th International Congress of Endocrinology, **5500** delegates 2020
- International Confederation of Dietetics Association Congress, **2000** delegates
- World Congress of Neurorehabilitation, **2000** delegates

### 2020

- International Confederation of Dietetics Association Congress, **2000** delegates
- World Congress of Neurorehabilitation, **2000** delegates



# Fast Facts



## Population

There are approximately 53 million people in South Africa and 5.8 million people in the Western Cape.



## Language

English is the main business and academic language; although there are 11 official languages in South Africa. The main local languages spoken are English, Afrikaans and Xhosa. With large numbers of foreign residents, Cape Town also has significant German, Dutch, French, Chinese and Spanish communities with the available language skills to assist during an international business event.



## Visas

Visas are issued by the South African missions abroad and must be affixed in the applicant's passport before departing for South Africa. Visas are not issued on arrival at South African ports on entry. Many nationalities do not require a visa to enter South Africa, it is best to check with the South African mission or travel agents if this is required.

**For further information, please visit:**  
[www.services.gov.za/services/content/Home/ServicesforForeignNationalsTemporaryresidence/Applicationforavisa/en\\_ZA](http://www.services.gov.za/services/content/Home/ServicesforForeignNationalsTemporaryresidence/Applicationforavisa/en_ZA)



## Climate

Cape Town enjoys a typical Mediterranean climate with a dry, hot summer (max temperature 27° C) and a wet, mild winter (min temperature 7° C).



## Health

There are 2 private emergency units within 5 minutes of CTICC and 9 emergency centres, 2 trauma centres and 4 ambulance services in the City. Cape Town is not a malaria region and there are no tropical diseases to be aware of and no vaccine requirements for visitors although visitors are requested to have the relevant yellow fever injections should they have travelled from or visited an affected area prior to entering South Africa.



## Water

It is safe to drink the tap water in South Africa although bottled water is readily available as well.



## Driving

In South Africa, motorists drive on the left. An international driver's license will be required if a visitor wishes to drive while in South Africa.



## Tax

The majority of goods sold in South Africa are subject to a 14% Value Added Tax (VAT). Visitors are not exempt from paying VAT although they can claim back if the value of the goods bought exceeds R250. To claim the VAT, the goods must be taken out of the country within 90 days from the date of purchase. Visitors who wish to claim VAT should go to the VAT refund administration office or customs official at the port of exit.

**For more information, please visit:**  
<http://www.taxrefunds.co.za/>



## Connectivity

South Africa offers a sophisticated internet network and Wi-Fi is readily available throughout the City. There are a number of mobile networks available and Sim cards can be bought at airports and shopping centres. The electric current is 240 volts AC so visitors should bring a plug adaptor for three-pin sockets for small appliances.



## Time & Measurement

South African Time is GMT +2. There are no time differences within South Africa and no daylight saving. Shopping hours vary but shops are typically open from Monday to Sunday, 9am – 5.30pm. The V & A Waterfront and Canal Walk shopping centres are open until 9pm.

Distances are measured in kilometres and metres. Weight is indicated by grams and kilograms. Temperature is mainly measured in degrees Celsius.



## Currency

The Rand is the official currency in South Africa and foreign currency can be exchanged at the Cape Town International airport, at commercial banks and at Bureaux de Change. The exchange rate is extremely favourable for visitors:

**US\$ 12.80**  
**€ 14.33**  
**£ 16.35**

Currency exchange as per May 2016.



# Key Visitor Attractions

**T**hese key attractions all lie within close proximity to the city centre.

1

## Cape Point

The Cape of Good Hope and Cape Point form part of the Cape Peninsula National Park. A rocky promontory that juts out into the sea and was once thought to be the southernmost point of Africa, Cape Point is home to 7 750 hectares of indigenous flora and fauna, 150 bird species and the only shellfish-eating baboons in the world. Visitors can also travel by funicular to a viewing point to see where the Benguela and Agulhas currents converge.

2

## Table Mountain

Iconic Table Mountain was afforded National Park status in 1998. The Park offers walks, magnificent views, cable car rides in a modern cable car with revolving floor, hiking, rock climbing – even abseiling and paragliding.

3

## Kirstenbosch Botanical Gardens

Established in 1913, on the southeastern slopes of Table Mountain, the Gardens cover 528 hectares and are the best place to view the Cape Floral Kingdom; known locally as fynbos, it offers more floral diversity than the whole of Europe combined.

4

## Constantia Wine Valley

The Western Cape is a historic wine-producing region and it all started in Constantia in 1695. Featured in novels by Jane Austen and preferred by Napoleon, the wines of Constantia are legendary.

5

## V&A Waterfront

This unique working harbor with scenic views of Table Mountain combines high-end shopping with entertainment, fine dining, boat trips and a world-class aquarium. Some of the City's finest hotels are situated here.

6

## Robben Island

For those who followed the political history of South Africa and feel an affinity with Nobel Laureate, Nelson Mandela, a visit to Robben Island is a must. One of South Africa's 4 World Heritage Sites, Robben Island is a moving tribute to the late President Mandela's dreams of freedom.



6



#1  
CONVENTION  
CITY IN  
AFRICA



ICCA  
2012 – 2015



# Global Ranking

According to ICCA (International Congress and Convention Association), Cape Town is rated as the #1 Convention City in Africa.

ICCA is the global community for the meetings industry, enabling its members to generate and maintain significant competitive advantage. ICCA now is one of the most prominent organisations in the world of international meetings. It is the only association that comprises a membership representing the main specialists in handling, transporting and accommodating international events.

ICCA's network of over 950 suppliers to the international meetings industry spans the globe, with members in 88 countries.

World ranking	City	2015: Number of meetings
1	Berlin	195
2	Paris	186
3	Barcelona	180
10	Copenhagen	138
20	Beijing	95
30	Vancouver	78
40	Warsaw	62
54	CAPE TOWN	48
73	Abu Dhabi	35
132	Doha	19
148	Johannesburg	17
148	Nairobi	17
148	Marrakesh	17
191	Cairo	13
191	Durban	13
230	Accra	10
230	Addis Ababa	10

“As an emerging economy, South Africa has not remained completely unaffected by the turmoil in other emerging economies world-wide, especially in Asia, and lately also in Russia. This negatively affected investor confidence in these countries. The fact, however, that we were able to weather this storm so successfully, including an assault on our currency, reflects positively on the inherent strength of our economy; on the soundness of our economic and fiscal policies; and above all, on the political stability in South Africa.

H.E. David Jacobs, South African Ambassador to the Hellenic Republic.



# Culture & People

**C**ape Town is known as the 'Mother City' because it was the first city to emerge in South Africa. It is a complex, multicultural city with a fascinating history that owes its diversity to everyone; from slaves from Malaysia, Indonesia, Madagascar and Mozambique to Dutch, English and French explorers; from indigenous Khoi and San people to local African tribes. The mixing of peoples and cultures over the centuries, along with a painful history of racial segregation during apartheid and efforts to reintegrate and reunite post-apartheid, has led to a diverse metropolis with a wealth of cultural attractions and heritage sites.

## Bo Kaap & District Six

Many coloured people in Cape Town have roots in Malaysia and are referred to as Cape Malays. They reside in Cape Town's Bo Kaap quarter, which hugs the lower slopes of Signal Hill, and has retained its unique character despite the area's upmarket transformation due to its proximity to the City Bowl. Tourists can take a guided tour of the Bo Kaap. Walk down cobbled streets, visit colourful houses, and take in the aroma of spices and the sound of the call to prayer. You might even like to visit the Bo-Kaap Museum or go on a Cape Malay Cooking Safari. From the Cape Malay influence comes the unique Cape Jazz style, epitomised by musicians like Abdullah Ibrahim and Basil 'Manenberg' Coetzee, as well as the street parade known as the 'Kaapse Klopse' or Minstrel Carnival, held around New Year when hundreds of musicians and dancers in colourful, shiny

suits, faces painted white, march from the Grand Parade to Green Point stadium, singing and dancing. The carnival, originating from the 19th century, was introduced by Muslim slaves, the first citizens of District Six, who celebrated their only day off work in the whole year on 1 January. The majority of the District Six inhabitants were forcibly removed from their homes during apartheid. To honour the victims and their heritage, the District Six Museum was established at 25a Buitenkant St.

At Carnival time, the minstrels come out to play



## The Townships

To ignore the throng of shacks seen as you drive into Cape Town from the airport would be to ignore a large part of what makes Cape Town what it is, and South Africa as a whole. The effect of Apartheid is still heavily felt in the city, with the majority of locals, predominantly black, living in the townships on the outskirts. Township tourism is big and tours are now available, taking tourists into the womb of the shantytowns, such as Langa, South Africa's oldest township, or Khayelitsha, the second largest, to experience a cultural shock of note. This is a moving experience and one that visually showcases Cape Town's past and present. We don't recommend visiting the townships on your own, especially at night. You should rather go with an experienced guide.

## Music

Whether attributed to the inspiring presence of Table Mountain at the heart of Cape Town or the fact that Cape Town has the most cultural diversity in the country, there is no denying the creative energy that flourishes in this vibrant city. Creative people, places and exhibitions are plentiful. There is no shortage of live music from jazz to rock, in and around the city. Suffice to say Cape Town is a city with a creative pulse!

## Art

Cape Town has a bustling art culture with world-class galleries and exhibitions happening all the time. Talented painters, sculptors, photographers and printmakers are continuously experimenting and offering new work. There are hundreds of galleries in and around Cape Town.

A diverse city, constantly on the cutting edge, it has a vibrant arts and culture scene. You can appreciate the city's history and heritage through its museums, and explore

the arts through theatre, live music, dance, comedy and the visual arts.

Both day and night offer an exciting range of cultural activities. To enjoy Cape Town during the day, visit its galleries and museum districts or look out for exciting local designers. In the evening, attend one of the many performances taking place or kick back and party the night away at one of many local live music venues.

While visiting Cape Town, learn about its complex, layered and unique history, that includes Khoi and San peoples, South East Asian and African slaves, Nguni tribes and migrants who settled here.

With its broad range of influences from numerous cultures – historical and contemporary – Cape Town has a dynamic population and rich cultural tapestry today.







**SOUTH AFRICA  
IS THE ONLY  
AFRICAN  
COUNTRY  
THAT IS A  
MEMBER OF THE  
G 2 0**

# South Africa

**W**elcome to the Republic of South Africa. South Africa is the powerhouse of Africa, the most advanced, broad-based economy on the continent, with infrastructure to match any first-world country.

## Demographical Introduction

South Africa is a nation of 51.77-million people of diverse origins, cultures, languages and beliefs. Around 79% are black (or African), 8.9% “coloured” – the local label for people of mixed African, Asian and white descent – 8.9% white, and 2.5% Indian or Asian. The majority of South Africans are Christian, although other significant religions are Islam, Hinduism and Judaism.

## Political & Economical Introduction

South Africa is a vigorous multiparty democracy with an independent judiciary and a free and diverse press. One of the world’s youngest and most progressive constitutions protects both citizens and visitors. Up until 1994, South Africa was known for apartheid, or white-minority rule. The country’s remarkable ability to put centuries of racial hatred behind it in favour of reconciliation was widely considered a social miracle. Post-apartheid South Africa has a government comprising all races, and is often referred to as the rainbow nation, a phrase coined by Nobel Peace Prize winner Desmond Tutu. The country offers an investor-friendly environment in which 100% foreign ownership is allowed. Repatriation of profits is liberal. And if you’re doing businesses anywhere in Africa, this is the gateway to the continent. About

two-thirds of Africa’s electricity is generated here. Around 40% percent of the continent’s phones are here. Over half the world’s platinum and 10% of its gold is mined here. And almost everyone who visits is astonished at how far a dollar, euro or pound will stretch.

## Geographical Introduction

The country straddles 1.2-million square kilometres, as big as several European countries put together and is an eighth the size of the US. Still, it’s more than a day’s drive down the highway from Johannesburg in the north to Cape Town in the south (if you’re driving sensibly), with the topography ranging across the spectrum from lush green valleys to semi-desert.

South Africa has nine provinces. Gauteng, the smallest and most densely populated, adjoins Limpopo, North West and Mpumalanga in the north. The Northern Cape, the largest province with the smallest population, is in the west. The Free State is in the middle of the country. And the coastal provinces of KwaZulu-Natal, the Eastern Cape and the Western Cape lie to the south.

South Africa has two capitals. Cape Town, the oldest city, is the legislative capital, where Parliament sits. Pretoria, 1 500 kilometres to the north, is the executive capital, where the government administration is housed. Next door to Pretoria, and close enough that the outer suburbs merge, is the commercial centre of Johannesburg, once the world’s greatest gold mining centre, now increasingly dominated by modern financial and service sectors. The second-biggest city is Durban, a fast-growing port on the eastern coast, and the supply route for most goods to the interior.



**BEST  
AIRPORT  
IN AFRICA  
AND AIRPORT  
STAFF SERVICE  
EXCELLENCE**

 **SKYTRAX**  
2010 – 2015

CAPE TOWN

TRAVEL  
INFORMATION



# Getting There

**C**ape Town International Airport (CTIA) is Africa's most award-winning airport. As Africa's 3rd largest airport it processes over 8 million passengers annually with over 50 % of the country's air passengers passing through the airport. It is the primary airport serving the city of Cape Town.

Located approximately 20 kilometres (12 mi) from the city centre, the airport has domestic and international terminals, linked by a common central terminal.

The airport offers direct flights from South Africa's other two main urban areas, Johannesburg and Durban, as well as flights to smaller centres in South Africa.

Internationally, it offers direct flights to several destinations in Africa, Asia and Europe and many more via Johannesburg.

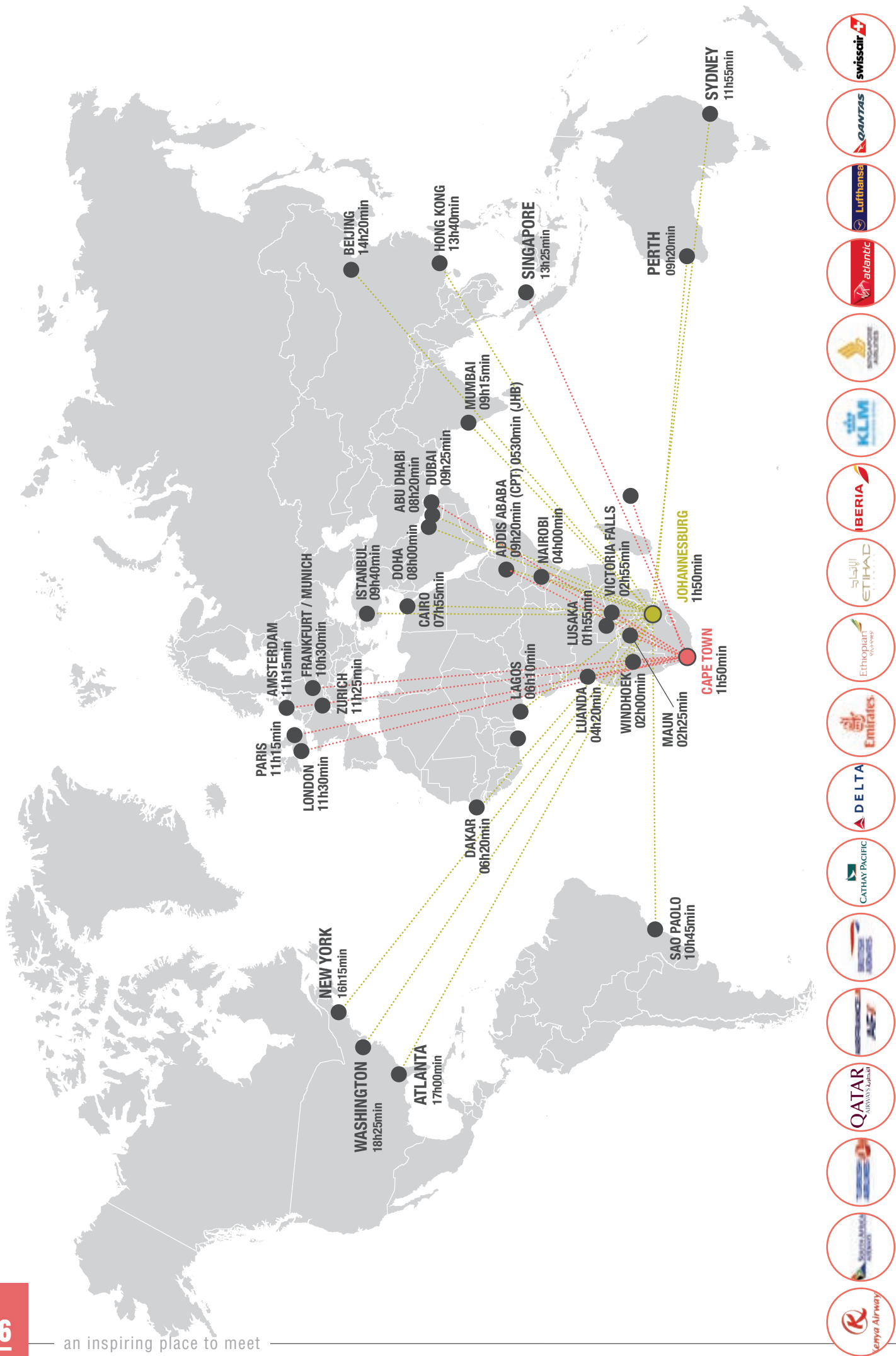
Wesgro's new Air Access division is currently in negotiation with several airlines based in Africa and Europe around new routes that will make it even more convenient to travel and trade with the Western Cape.



*This Cape is the most stately thing and the fairest Cape we saw in the whole circumference of the earth.*

From the journal of Sir Francis Drake, on seeing the Cape for the first time, 1580.





Cape Town International Airport

**8 MILLION** ANNUAL PASSENGERS TRAVELLING BY AIR

**72** INTERNATIONAL FLIGHTS LEAVING AND ENTERING CAPE TOWN WEEKLY

**3RD** LARGEST AIRPORT IN AFRICA

**R3.2 BILLION** INVESTED IN THE EXPANSION AND RUNWAY REALIGNMENT AT CAPE TOWN INTERNATIONAL AIRPORT



# Travel & Transport

## AIR TRAVEL



### Travel to and within Cape Town & Western Cape

Delegates to Cape Town mostly arrive and depart by air. Johannesburg, Durban and Cape Town have modern airports with facilities to match. Apart from shops and restaurants, international arrival halls have banks and foreign exchange outlets. Lounges are available for business-class travellers. All of the airports offer wireless Internet (WIFI) access throughout the building or designated 'hot spots' where coverage exists.

Cape Town International Airport offers direct flights to a number of centres in Africa, Asia and Europe but the bulk of international carriers fly into Johannesburg. Cape Town is a two-hour domestic flight from Johannesburg and on average there are flights every half hour between the two cities with a variety of domestic carriers.



### Departure Check-In

Departing passengers should allow at least two and a half hours checkin time for all international flights. An hour and a half is normally adequate for domestic check-in and this will allow for sufficient time for parking and check processes.



### Executive Lounges

International Departures

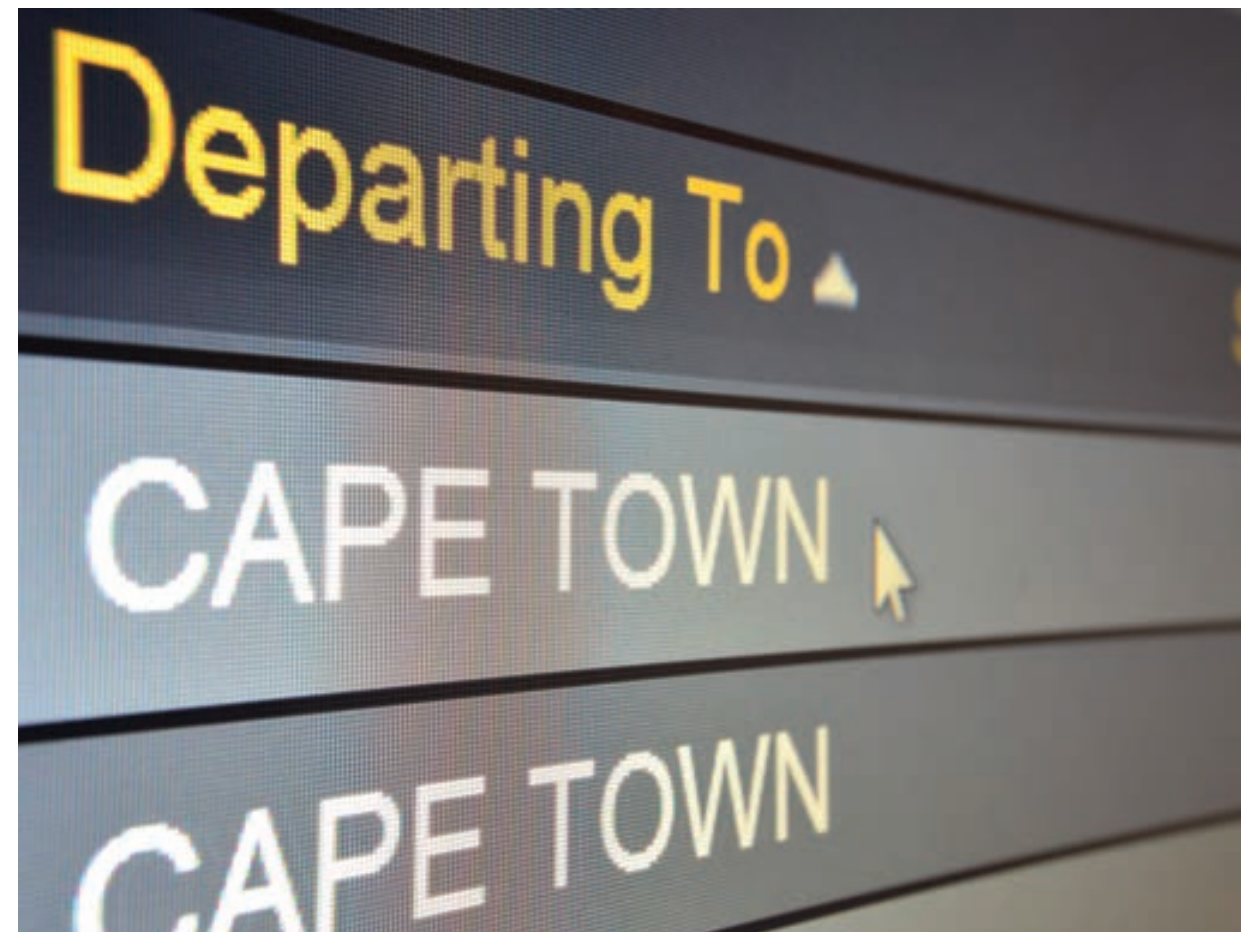
- South African Airways (Star Alliance)
- British Airways – Terraces (One World)
- The Premier Lounge

The Premier Lounge is an executive lounge that is open to any passenger, no matter the airline or ticket class. You can pay per visit or buy a pre-paid card for six or more visits.



### George Airport

Servicing the Cape Garden Route and Klein Karoo, George Airport is conveniently located within a 10-minute drive from the Cape Garden Route's principle town of George, and within an hour's drive of the popular tourist and incentive destinations of Mossel Bay, Knysna, Plettenberg Bay and Oudtshoorn. George airport is serviced by regular scheduled flights from Cape Town, Port Elizabeth, East London, Durban and Johannesburg.



### Domestic Carriers



### International Airlines Flying into Cape Town



Cape Town International Airport has won numerous awards during the past decade, including the World Travel Award for Africa's Leading Airport, seven years in a row between 2008-2015.

[www.worldtravelawards.com](http://www.worldtravelawards.com)

Cape Town International took the awards for Best Airport in Africa, Best Airport Staff in Africa and Best Airport for 5-10 million passengers during the recent Skytrax 2016 Award Ceremony. The 2016 World Airports Awards, are a measurement of customer satisfaction across airports globally. As the benchmark for the aviation industry, the World Airport Awards are voted by customers in the largest, independent annual global airport customer satisfaction survey.

[www.worldairlineawards.com](http://www.worldairlineawards.com)



## GROUND TRAVEL

**MyCiti Bus Service**

The new Integrated Rapid Transit (IRT) System offers international visitors a scheduled bus service between the city centre, the airport and select suburbs in Cape Town. By consolidating existing rail, bus, minibus and metered taxi services, the IRT provides an efficient and robust transport network. CCTV surveillance cameras and security personnel ensure commuter safety and infrastructure is wheelchair friendly.

MyCiti is Cape Town's safe, reliable, convenient bus system. It is the perfect way to connect with the city from the airport and

to explore some of the destinations Cape Town has to offer. MyCiti operates up to 18 hours a day, depending on the route. The MyCiti airport-to-city service runs between the Cape Town International Airport and the Civic Centre bus stations via the N2 and Nelson Mandela Boulevard at a cost of around R80. The MyCiti inner-city bus service provides convenient transport to hotels, accommodation nodes, restaurants, entertainment areas, parking areas and places of interest. Prices vary from point to point and can be calculated at [myciti.org.za](http://myciti.org.za).

**Walking**

The city is ideal to explore on foot and this is the perfect way to experience the energy and vibrancy of the city.

**Train**

Cape Town Station is situated within walking distance of most of the city centre hotels. The Metro Rail system connects the city centre with the northern suburbs, southern suburbs and Cape Flats.

**Car Rental**

Cape Town offers a wide selection of car rental companies with good road systems. An international driver's license is required and driving is on the left hand side of the road.

**Cycling**

The City of Cape Town is working to develop its bicycle infrastructure, and there are a growing number of safe cycling routes and places to ride in the city and surrounds as well as a number of bicycle hire shops. Cape Town's natural environment is also abundant with tarmac roads, single tracks, switch backs and jeep tracks to suit everyone from the leisure cyclist to the technical rider.

**Taxi Or Coach**

Luxury air-conditioned coaches and shuttle buses usually transport delegates between the airport, hotels, the CTICC and their functions. Metered taxis are also available. The online travel service, Uber, is also a very popular and convenient way to travel around Cape Town.

**Scheduled Tours**

The bright red "Hop-on Hop-off" city sightseeing bus service comes complete with nine multilingual commentary channels, plus a "kiddie's" channel. Tickets can be bought on board the bus or online by visiting [www.citysightseeing.co.za](http://www.citysightseeing.co.za) or from the Cape Town Tourism Visitor Information Centre in Burg Street.

Should a tourist group want to visit any area that is not on a normal bus route, a bus or coach may be chartered to drive the group to and from the destination. This should be planned well in advance.



# MYCITI BUS PUBLIC TRANSPORT







**#1**  
NEW YORK TIMES  
52 PLACES  
TO GO IN  
2014

CONDÉ NAST TRAVELER  
READERS' CHOICE  
AWARDS FOR 2013

# Visa Information

International travellers who have permanent residence outside South Africa may apply for a visa to visit the country for tourism or business purposes for 90 days or less. Requirements for visitor's visas differ from country to country so enquiries should be made at the nearest South African mission or consulate abroad or any office of the Department of Home Affairs to see whether or not a visa is required.

Documents required to apply for a visa:

- A passport or travel document valid for no less than 30 days after the expiry of intended visit
- The passport must have at least TWO unused pages for entry / departure endorsements
- A completed Form BI-84 (application for a visa)
- Payment of the prescribed fee
- Statement and/or documentation confirming the purpose and duration of visit
- Two colour passport photographs
- A return or onward ticket if travelling by air
- Proof of financial means to pay for living expenses while in South Africa in the form of:
  - Bank statements
  - Salary advances
  - Undertakings by the host(s) in South Africa
  - Bursary
  - Medical cover or
  - Cash available (including credit cards and travellers' cheques)
- In person at a South African foreign mission (embassy or consulate) in all countries where VFS centres are not available
- In person at the nearest South African foreign mission in another country if South Africa does not have a mission in the traveller's home country
- Please note that visas are not issued at South African ports of entry.

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**SOUTH AFRICA DOES NOT  
HAVE ANY VISA EXCLUSIONS  
AND DELEGATES FROM ALL  
COUNTRIES ARE WELCOME.**

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For more information, please visit:

<http://www.dha.gov.za/index.php/immigration-services/apply-for-a-south-african-visa>

An application for a South African visa can be made:

- Online by securing a personal appointment at a VFS centre



**SPIER**  
IS ONE OF  
29 WWF  
CONSERVATION  
CHAMPIONS  
VENUE IN  
SOUTH AFRICA

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# SPIER CONFERENCE & HOTEL





## CONSCIOUS CONFERENCING AT SPIER

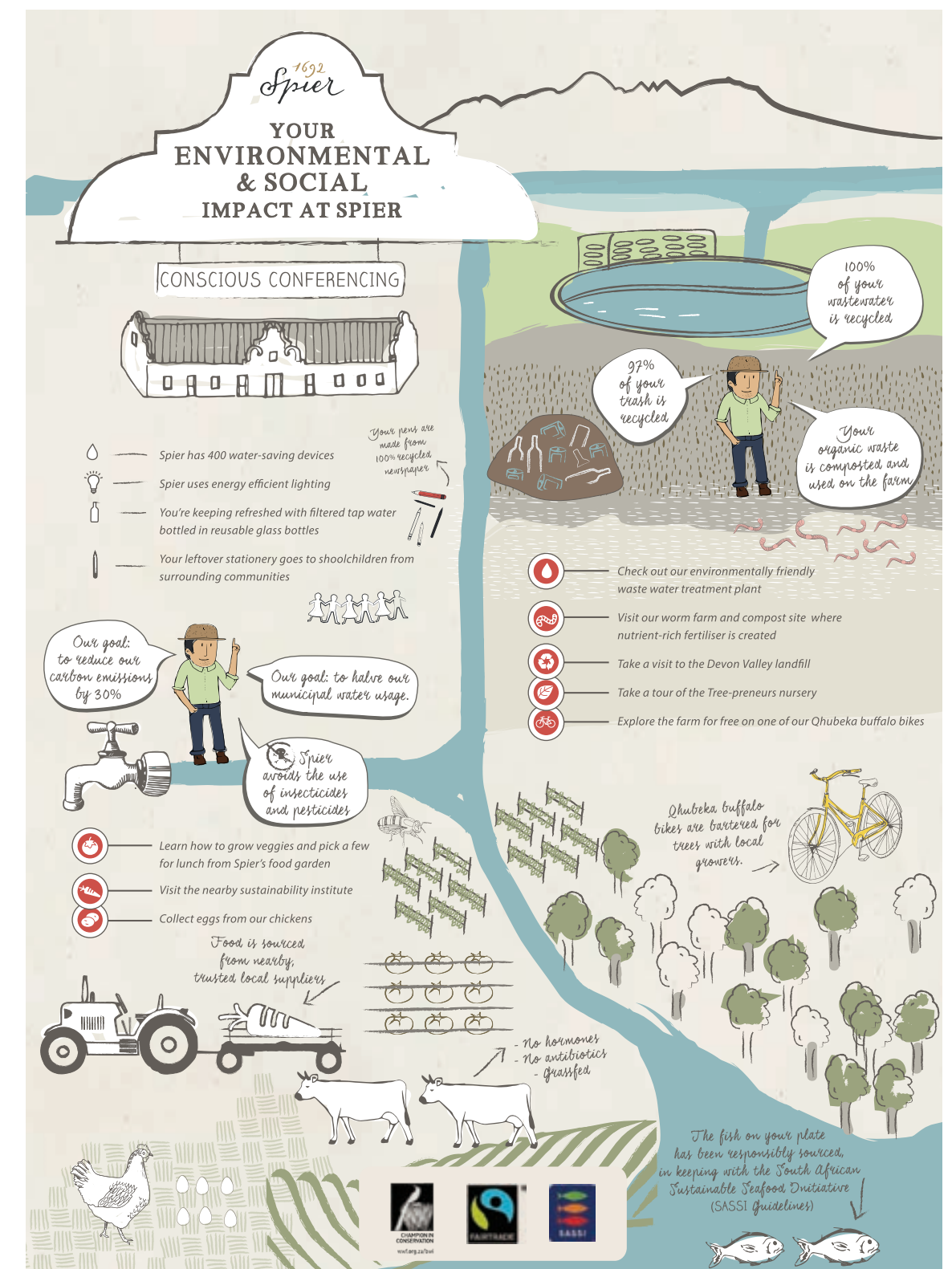
*At Spier we constantly strive to find innovative ways for our business to succeed in balance with our environment and society.*

*We call our approach to events Conscious Conferencing. By hosting your event at Spier, you'll be helping us to uplift our communities, support local businesses, contribute to staff wellness and benefit our environment — all the while treating your delegates to a great experience.*



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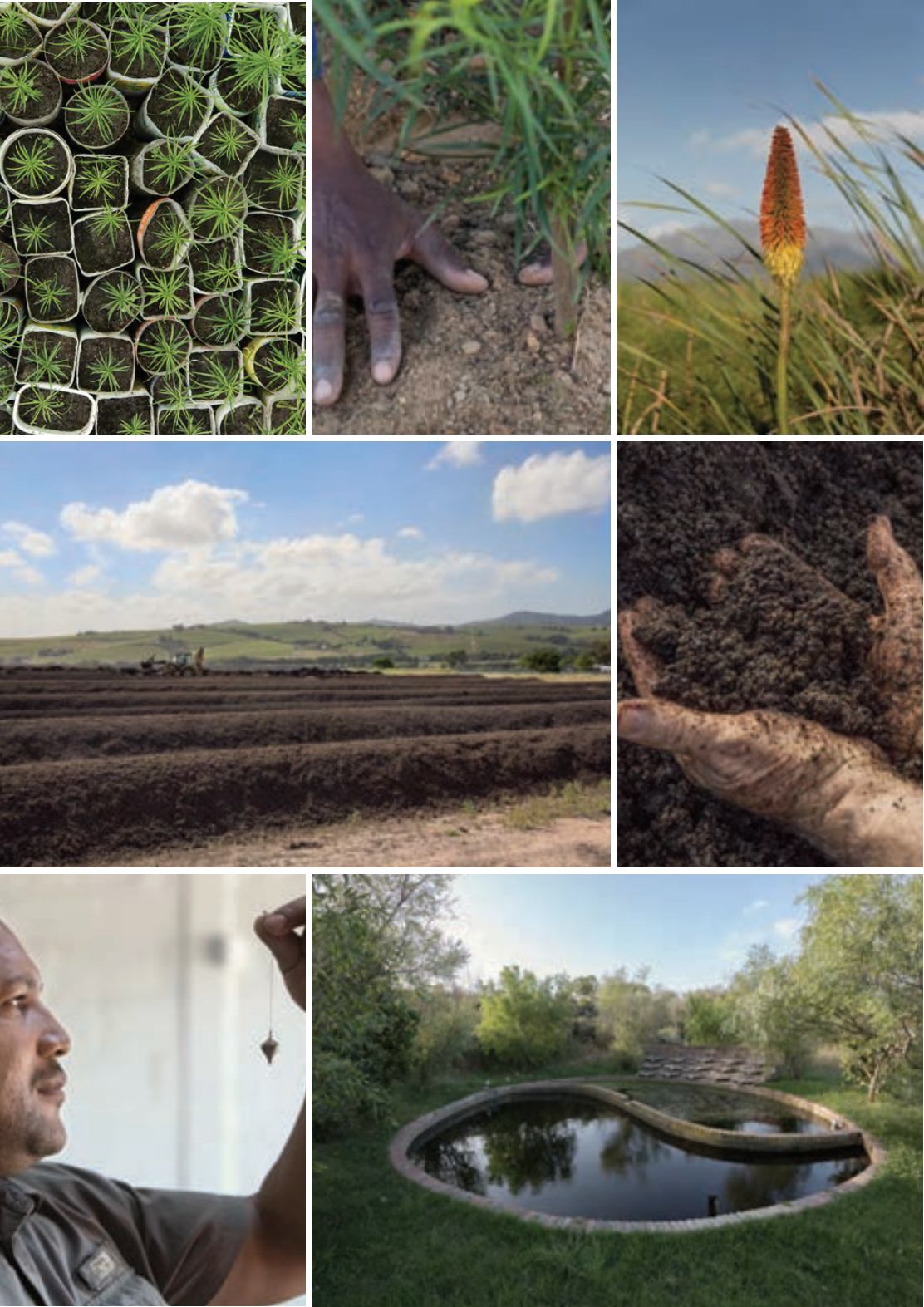
## INFOGRAPHIC



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SPIER SUSTAINABILITY



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STAYING AT SPIER



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CONFERENCE VENUES

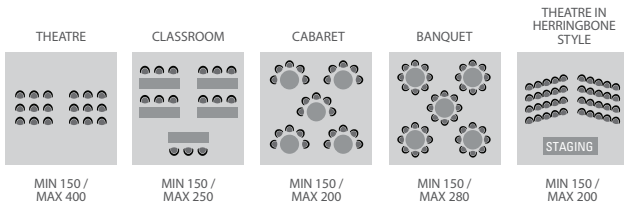
AUDITORIUM



VENUE SPECIFICATIONS

Approx. room dimensions (no stage):	19m x 19.5
Entrance door:	2.25m W x 2.3m H (lowest point) with arch
Columns:	Column free except for pillars along sides - non-intrusive
Built-in fixtures:	None
Built-in control room on mezzanine:	Opposite stage
Flooring:	Black/tan small weave pattern
Ceiling and height:	Boxed-in across entrance to accommodate control room above: 3m D x 3m H In ascending tiers along sidewalls to middle : floating sections Side perimeters: 3.8m H for 1.m, then 4.8m H for 2.m, then centre sections 5.5m H
Lighting installed:	Recessed into ceiling panels, fluorescents at same height Zone controlled and dimmers
Natural lighting:	Minimal - 1 window and 1 glass door
Blackout facilities:	Sliding screens
Electricity supply:	3 double power points on walls, in floor and also high on pillars on either side of hall
Control room:	Mezzanine room for use
AV :	Control room for productions
Climate control:	Air-conditioning
Noise intrusion:	Minimal
Fire equipment:	Fire extinguishers, Smoke detectors. Fire alarm (no sprinkler system)
Rigging:	Only one support from ceiling - for light weight structures only 2 points on either side wall on pillars - also for hanging AV equipment
Direct access to outside:	Yes, through side double door
Delivery access:	Through front foyer, side door or emergency exit

SEATING CONFIGURATION



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CONFERENCE VENUES

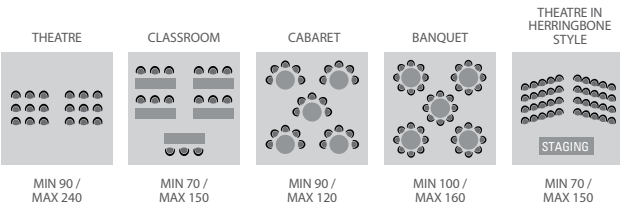
SIMONSBERG, STELLENBERG, & HELDERBERG ROOMS



VENUE SPECIFICATIONS (Details per room. Rooms are identical)

Approx. dimensions per room:	12.5m x 9.5m
Built-in fixtures:	Minimal intrusion Partition for screen storage divides each room - extending 1m from wall on terrace side. No columns This venue does not have a built-in stage - stage pieces can be hired upon request at additional cost
Ceiling height:	Ceiling boxed in at the side perimeters: lowest height 2.8m H Highest 4.3m - working 3.9m H to accommodate fluorescents
Floor:	Black/tan small weave pattern fixed carpet
Natural lighting:	Yes, doors/windows on terrace side - 4 panels
Lighting installed:	Recessed down lighters and fluorescents, dimming
Climate control:	Air-conditioning
Power:	3 double plugs in each room - 1 on back wall and 2 on front wall
Telephone connection:	Yes
Blackout:	Moving screens along track on one side of venue
Noise intrusion:	Minimal but not sound proof
Fire equipment:	Fire extinguisher in every room
Biggest access door (from passage):	1.7m W x 1.9m H
Doors to river terrace (outside):	1.9m W x 1.9m H (with panel extensions to 3.9m W)
Room dividers:	Wooden panels on ceiling track
Exhibition:	Standard panels 2.5m H usable

SEATING CONFIGURATION



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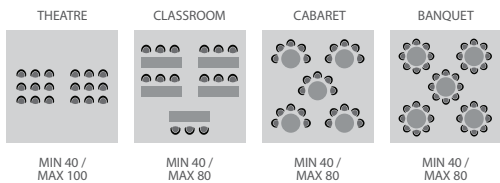
CONFERENCE VENUES

OLD WINE CELLAR



VENUE SPECIFICATIONS	
Separate access and access through conference centre foyer	
Approx. dimensions per room:	36.5m x 5.5m
Built-in fixtures:	None
Columns/other obstructions:	None, except to leave FE open and one electrical box on wall
Ceiling height - lowest:	2.5m - 2.6m H to under beam with some sagging See also under "Lighting installed"
Floor:	Corcoleum floors - can be used without carpeting Please note - tape cannot be used as it damages the floors
Natural lighting:	Naturally subdued in venue but not dim or uncomfortable; small windows one side only with one side and two centre doors
Lighting installed:	Up-lighters height along the side of the venue behind dry walling Track 1.8m into room from this point for spotlights along full length This is on wall side opposite the windows Note this brings the ceiling height down
Climate control:	Spier can provide portable airconditioning units in the venue. Please request this at least 14 days prior to the conference.
Power:	6 power points along the side plus electrical board
Blackout:	Possible, windows have shutters. Door leading to conference centre would need temporary plan
Noise intrusion:	Minimal
Wheelchair friendly:	Yes
Toilet facilities:	No, use in adjoining conference centre
Biggest access door from outside:	2.4m W x 2.1m H going to 2.5m H at top of arch

SEATING CONFIGURATION



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CONFERENCE VENUES

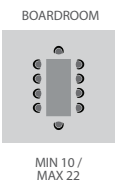
COURTYARD



VENUE SPECIFICATIONS	
Area between the Old Wine Cellar and the Manor House Possible marquee size to cover area: 33m x 6m and possibly additional onto grass limited to tree branches Bedouin tents perfect for this area	

Dancing:	We are unable to set up a dance floor as the stone flooring is uneven. Should you require a dance floor please ask for further information from the conference coordinators as there are very specific parameters for this venue.
Music/entertainment:	All music and entertainment in the Courtyard is to finish by 22:00.
Seating:	Wrought iron tables (rectangular 10 seaters) and chairs. Please note that the furniture is fixed. In the event that you require the furniture to be moved, additional labour costs will be incurred. To facilitate a cocktail function in the Courtyard, the wrought iron furniture needs to be moved at an additional cost. Please note that the tables are not suitable for table cloths. We therefore provide place mats only. Cushions are set up on the chairs.
Evening functions:	As the Courtyard is not normally lit, the client is required to provide lighting. This service can be supplied by our audio visual supplier at additional costs. Please contact your banqueting coordinator for a quote. No lights are allowed to be suspended from trees.
Backup venue:	As this is an outdoor venue, a suitable backup venue will be booked in case of inclement weather.

SEATING CONFIGURATION



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CONFERENCE VENUES

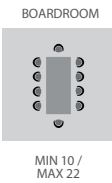
MANOR HOUSE  
REYNOLDS ROOM



VENUE SPECIFICATIONS *(details per room)*

Approx. dimensions:	5.8m x 11.2m
Boardroom table - antique:	1.4m x 7m
Electricity:	6 power points
Ceiling height - beamed - lowest point:	3m
Chandelier: 2 - lowest point:	1.9m
Door to outside:	Yes - to arbour
Fireplace:	Working order
Natural lighting:	Windows
Blackout:	Window shutters except for doors leading to outside
Climate control:	Air-conditioning
Floor:	Wooden floors with oriental carpets
Fixed Furniture/fittings/paintings:	Yes - antique furniture - check floorplan
Lights:	Ceiling spots, no dimming

SEATING CONFIGURATION



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CONFERENCE VENUES

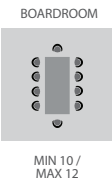
MANOR HOUSE  
DE CLERQUE ROOM



VENUE SPECIFICATIONS *(details per room)*

Approx. dimensions:	5.8m x 7.2m
Electricity:	5 power points
Ceiling height - beamed - lowest point:	3.5m
Chandelier: one - lowest point:	2.4m
Door to outside:	Yes - to arbour
Telephone connection:	One
Natural lighting:	Windows
Blackout:	Window shutters except for doors leading to outside
Climate control:	No, windows open
Floor:	Wooden floors with oriental carpets
Fixed furniture/fittings/paintings:	Yes - antique furniture - check floorplan
Lights:	Ceiling spots, no dimming

SEATING CONFIGURATION



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CONFERENCE VENUES

MANOR HOUSE  
VAN LIEVENS ROOM



VENUE SPECIFICATIONS *(details per room)*

Approx. dimensions:	5.8m x 7.9m
Boardroom table - antique:	1.4m x 4m
Electricity:	5 power points
Ceiling height - beamed - lowest point:	3.5m
Chandelier: 2 - lowest point:	2.4m
Fire place:	Working order
Natural lighting:	Windows
Blackout:	Window shutters except for doors leading to outside
Climate control:	No, windows open
Floor:	Wooden floors with oriental carpets
Fixed furniture/fitings/paintings:	Yes - antique furniture - check floorplan
Lights:	Ceiling spots, no dimming

CONFERENCE VENUES

AMPHITHEATRE BOARDROOM 1



VENUE SPECIFICATIONS

Approx. dimensions:	8m x 8m
Door into room:	Double door (1.5m W x 2m H)
Ceiling height:	2.7m H at double window wall side to 3m at door side
Electricity:	6 double power points, 10 dedicated points (red)
Telephone connections:	8
Door to outside:	No

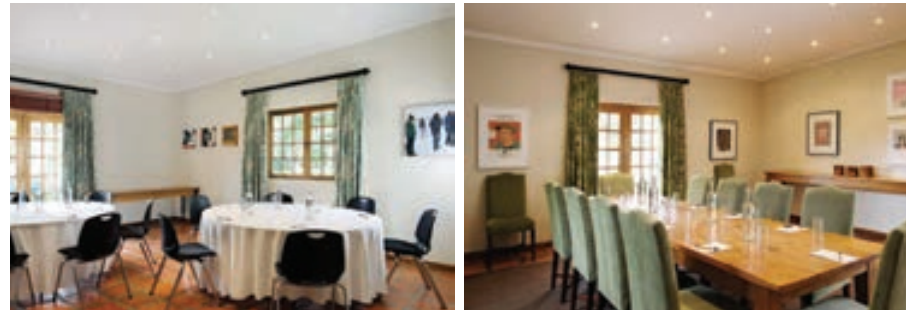
SEATING CONFIGURATION

THEATRE	U-SHAPED	CLASSROOM	BANQUET	BOARDROOM	HOLLOW SQUARE
MIN 20 / MAX 30	MIN 15 / MAX 15	MIN 20 / MAX 30	MIN 30 / MAX 40	MIN 15 / MAX 20	MIN 10 / MAX 18



CONFERENCE VENUES

AMPHITHEATRE BOARDROOMS 2&3

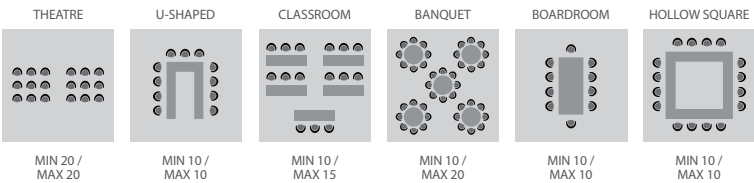


VENUE SPECIFICATIONS

Approx. dimensions: 6m x 6m  
Door into room: Single door  
Ceiling height: 3m H at internal wall side slanting to 2.7m at outside door side  
Electricity: 3 double power points  
Telephone connections: One  
Door to outside: Yes. Four steps

*The minimum number stated will be the minimum number of persons charged for Boardroom.*

SEATING CONFIGURATION  
AMPHITHEATRE BOARDROOM 2



AMPHITHEATRE BOARDROOM 3  
FIXED BOARDROOM SETUP



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CONFERENCE VENUES

HOTEL BOARDROOM

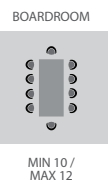


VENUE SPECIFICATIONS

Approx. dimensions: 6.5m x 6.m  
Door into room: Double door (1.5m W x 2.m H)  
Ceiling height: 2.7m H at double window wall side to 3.m at door side  
Electricity: 6 double power points, 10 dedicated points (red)  
Telephone connections: Available  
Door to terrace: Yes

Boardroom table: *Please note that the boardroom table is fixed to the floor and cannot be moved*

SEATING CONFIGURATION



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CONFERENCE VENUES

COMMUNAL AREAS



CONFERENCE CENTRE & TAMBOER LOUNGE (adjoining, with open arches minimally separating the two areas).

*TThis is the main entrance to venue and can be used as the welcome area.  
Also for pre-functions and refreshments.  
The Foyer has an antique centre table which cannot be moved.  
The Tamboer Lounge boasts a working fireplace and seating areas that leads out onto the Riverside Terrace.*

- Climate control: *Air-conditioning*
- Ceiling height: *3m H. Floating ceilings in both areas*
- Lighting: *Recessed lighting in floating area and hidden high lighting recesses along perimeter*
- Front door: *Arched double door (2.m W x 2.m H - at lowest point)*
- Flooring: *Corcoleum floors - can be used without carpeting.*

Combined venue capacity: *Please note: any type of sticking tape damages the floors  
Casual stand-around: 150 guests*

CONFERENCE CENTRE & TAMBOER LOUNGE (outdoors)

*Runs alongside the lounge and three meeting rooms, overlooking gardens and river terrace with some shading, outdoor wrought iron tables (rectangular) and chairs  
Please note that the furniture is fixed. In the event that you require the furniture to be moved, additional labour costs will be incurred.*

Maximum seating capacity: *90 guests*

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CONFERENCE VENUES

WINE TASTING VENUE



VENUE SPECIFICATIONS

- Approx. dimensions per room: *12.5m x 9.5m*
- Built-in fixtures: *Indoor floor area to outdoor deck: 186m2  
Indoor tasting room: 160m2  
Outdoor patio at entrance: 25m2*
- Electricity: *Retail Shop: 102m2*
- Ceiling height: *Standard plug points indoors and 1 outdoor waterproof plug point on the deck.*
- Doors: *Floor to beam: 4m; beam to roof trusses: 3m*
- Fireplace: *Stackaway glass doors. Opening area from 4m to 8m*
- Natural lighting: *2 indoor fireplaces*
- Blackout: *Natural lighting*
- Climate control: *No blackout available*
- Floor: *Air-conditioner*
- Fixed furniture/fittings/paintings: *Floor*
- Lights: *No indoor or outdoor furniture may be moved*
- Wheelchair access: *2 dimmer switches and central chandelier*
- Catering: *Ramp available*
- Parking: *Cocktail menu and bar service available*
- Noise intrusion: *Gravel parking available close by*
- Toilets: *Standard noises*
- Smoking: *Separate ladies and gents toilets located outside the venue  
No smoking in venue*

SEATING CAPACITIES

	MINIMUM NUMBERS With Equipment	MAXIMUM CAPACITY Without Equipment
<i>Indoors - seated</i>	<i>30</i>	<i>70</i>
<i>Outdoors - seated</i>	<i>30</i>	<i>44</i>
<i>Indoors and Outdoors Combined</i>	<i>30</i>	<i>150</i>
<i>The minimum number stated will be the minimum number of persons charged for</i>		

GENERAL INFORMATION

*The venue is suited to cocktail functions only. No seated dinners are available. The venue is an operational wine shop until 18:00 but only closes once all customers have vacated the venue. Spier requires at least 2 hours after closing to prepare the venue for your function. All branding must be free-standing. Nothing may be attached to the walls, floor or ceiling. The venue is available until 22:00 on the night of the function. Extended use of the venue must be pre-arranged at additional costs to your account. Audio visual facilities can be pre-a ranged at additional costs. A pre-arranged bar facility will be available at prices as per the Conference Centre Wine and Beverage list. The shop will not be open for wine sales during the function. The coach drop-off and pick-up point is located at the Wine Collection area behind Wine Tasting.*

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CONFERENCE VENUES

THE WERF












VENUE SPECIFICATIONS

Surrounded by beautiful Cape Dutch buildings, Spier's historic farmyard – The Werf – has been meticulously restored. Its rolling lawns, shaded by ancient oaks, can be used for events tailor-made to suit you — contact our conference team to find out more.

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SEATING CAPACITIES

VENUE	MEETINGS												BANQUETING						DIMENSIONS		
	THEATRE		CLASSROOM		U-SHAPED		BOARDROOM		CABARET		THEATRE		BANQUET		BANQUET DANCE FLOOR		COCKTAIL		LENGTH	WIDTH	AREA (m2)
																					
	MIN PAX	MAX PAX	MIN PAX	MAX PAX	MIN PAX	MAX PAX	MIN PAX	MAX PAX	MIN PAX	MAX PAX	MIN PAX	MAX PAX	MIN PAX	MAX PAX	MIN PAX	MAX PAX	MIN PAX	MAX PAX			
CONFERENCE CENTRE																					
Foyer																			17.00m	11.25m	
Tamboer Lounge													30	60			20	200	10.75m	11.25m	
Auditorium	150	400	150	250					150	200	150	200	150	220	150	280	200	400	19.50m	19.00m	370.00m
Auditorium Stage																			8.00m	7.00m	56.00m
Riverside terrace													50	90			50	120			
Historic Old Wine Cellar	40	100	40	80					40	80			40	80			100	150	37.00m	5.50m	203.50m
BREAKAWAY ROOMS																					
Simonsberg	30	80	30	50	30	30	30	30	30	40	30	40	50	60			30	60	12.50m	9.00m	112.50m
Stellenberg	30	80	30	50	30	30	30	30	30	40	30	40	50	60			30	60	12.50m	9.00m	112.50m
Helderberg	30	80	30	50	30	30	30	30	30	40	30	40	50	60			30	60	12.50m	9.00m	112.50m
2 rooms combined	60	160	40	100	60	60	60	60	60	80	60	80	50	100	50	100	50	100	12.50m	18.00m	225.00m
All 3 rooms combined	90	240	70	150	90	90	90	90	90	120	90	120	100	160	80	130	100	200	12.50m	27.00m	337.50m
COURTYARD													120	250	100	200	200	400			
MANOR HOUSE																					
De Clerque								10	12										7.00m	6.00m	42.00m
Van Lievens								0	0										7.75m	6.00m	46.50m
Reynolds								10	22										11.25m	5.75m	64.69m
AMPHITHEATRE MEETING ROOMS																					
Meeting Room 1	20	30	20	30	15	15	20	20	20	24	20	24	30	40					8.00m	8.00m	64.00m
Meeting Room 2	20	20	10	15	10	10	10	10					10	20					6.00m	6.00m	36.00m
Meeting Room 3					10	10	10	10											6.00m	6.00m	36.00m
SPIER HOTEL BOARDROOM								10	12										6.50m	5.50m	35.75m

MIN AND MAX NUMBERS: The minimum number stated will be the minimum persons charged for a function

CONFERCING: Conference tables 45cm x 1.8m

BANQUETING: Round tables 1.8m in diameter seating 10 guests

ROOM MEASUREMENTS: Critical measurements should be checked

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FARM FOOD

*We serve wholesome and delicious food, fresh from the farm,  
that pairs perfectly with our award-winning wines.*

*Much of the produce we use is grown on Spier;  
the rest is sourced from nearby farmers. We believe the natural flavour of food should  
speak for itself, so we serve dishes that are seasonal,  
uncomplicated and creative.*

*Our beef comes from grass-fed cattle reared on Spier's pastures,  
along with delicious eggs laid by happy hens that scratch around  
freely in the fields. Both the chickens and cattle are raised  
without the use of antibiotics or hormones.*

*Our conference menu changes seasonally,  
depending on what is available from our food garden where greens  
and fresh veggies are grown without the use chemical fertilisers,  
pesticides or artificial chemicals.*

*Please get in touch with us to receive our current seasonal conferencing menus.*



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SPIER WINE



Index



## ACTIVITIES AT SPIER



### WINES

*Spier produces top-quality wines that regularly win awards at local and international competitions. Spier Signature is our classic everyday drinking range; Spier Creative Block is our range of blends that takes its name from a Spier arts initiative; 21 Gables, is our top-tier range. Spier's flagship wine, Frans K. Smit, is named after our Cellar Master.*

**DETAILS:**

PO Box 99, Stellenbosch, 7599, South Africa  
+27 21 881 8400 / info@spier.co.za



### WINE TASTING

*A comprehensive selection of Spier's award-winning vintages (paired with the option of delicious food) can be sampled at our tasting room on the banks of Spier dam. The wine is available for purchase at cellar door prices.*

**DETAILS:**

Open from Monday - Wednesday 09h00 - 17h00,  
Thursday - Saturday 09h00 - 18h00, and from 11h00 - 18h00 on Sundays.  
+27 21 809 1146 / winetasting@spier.co.za



### EIGHT RESTAURANT

*Eight is a farm-to-table eating experience. Like its name, the restaurant is an expression of balance, cycles, harmony, infinity and abundance. The produce used at Eight is either grown on the farm or sourced from nearby farmers. Natural and organic ingredients are preferred and combined to create nourishing, healthy and delicious food.*

**DETAILS:**

Open for lunch, dinner and private functions.  
Contact us for our seasonal operation hours.  
+27 21 809 1188 / eight@spier.co.za

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## ACTIVITIES AT SPIER



### EIGHT TO GO

*Next door to Spier's acclaimed farm-to-table restaurant Eight, Eight To Go offers ready-to eat food lovingly prepared according to the same principles as Eight. Local, natural and organic produce is used wherever possible, and food grown on the Spier farm is preferred. Wholesome picnics and sandwiches are available to be enjoyed with a bottle of award-winning Spier wine on the lawns of the farm. Eight To Go sells produce from the farm, including chickens, lamb, eggs and vegetables.*

**DETAILS:**

Open daily, 10h00 - 16h30  
+27 21 809 1188 / eight@spier.co.za



### SEGWAY TOURS

*The Segway PT (Personal Transporter) is a two-wheeled, self balancing electric vehicle. Users lean forward to go forward, lean back to go backward and turn using a "lean steer" handlebar. As you glide through the farm past our beautiful vineyards and pastures, your guide will share interesting insights about farming, Spier's River Walk and wastewater treatment plant.*

**DETAILS:**

Open daily, 10h00, 12h00, 13h30, 14h00, 16h00 and 18h00  
+27 21 809 1100 / spier@segwaytours.co.za



### EAGLE ENCOUNTERS

*Eagle Encounters is a bird of prey rehabilitation, conservation, education and eco-tourism project. The centre receives birds that have been injured, poisoned, illegally removed from their nests, and works towards re-releasing healthy, fit, successfully hunting and able-breeding raptors into the wild.*

**DETAILS:**

Open daily, 10h00 - 17h00 (excluding Christmas Day)  
+27 21 858 1826 / eagles@telkomsa.net

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## ACTIVITIES AT SPIER

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### THE SPIER SPA

*Take time off from real life and indulge in a facial or massage at the Spier Spa, set inside the spacious Spier Hotel.*

**DETAILS:**

Open daily, 08h00 – 20h00  
+27 21 809 1931 / thespa@spier.co.za



### CRAFT MARKET

*The craft market are projects of the Spier Craft Development Programme. Together they promote the work of more than 90 different craft enterprises, the majority of them black-owned and South African.*

**DETAILS:**

Summer: Open daily: 10:00 – 18:00



### CONSCIOUS CONFERRNCING

*Conferencing includes an auditorium that seats 430 people and three breakaway rooms, which can be used separately, or combined, to seat 250 people. Conference rooms are adjacent to the Eerste River and have views of the Helderberg mountains.*

**DETAILS:**

Contact: +27 21 809 1100 / conference@spier.co.za

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## ACTIVITIES AT SPIER

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### MANOR HOUSE

*The 1822 historic Manor House and its adjacent oakshaded courtyard are ideal for top management getaways where teams can strategise in an intimate environment. The Manor House has recently gone through an extensive restoration and three different meeting rooms are available.*

**DETAILS:**

Capacity: 10 – 22 delegates  
+27 21 809 1100 / conference@spier.co.za



### SPIER HOTEL

*The Spier Hotel lies besides the calming waters of the Eerste River. The rooms are situated in village-style buildings grouped around six private courtyards, each with its own swimming pool in a design reminiscent of the Bo-Kaap or Mediterranean villages where pedestrians have right of way.*

**DETAILS:**

Capacity: 153 rooms  
+27 21 809 1100 / reservations@spier.co.za



### SPIER HOTEL RESTAURANT & BAR

*Both the Hotel's restaurant and wine bar strive to source the finest available produce for the menus from a range of local suppliers. Subject to seasonal variations and availability, this may include organic fruit and vegetables, hand-picked herbs from our own gardens as well as free-range eggs.*

**DETAILS:**

Restaurant: Breakfast open daily, 06h30 – 10h30.  
Dinner open daily, 18h00 – 22h00. Wine bar: Open daily, 11h00 – 24h00  
+27 21 809 1100 / reservations@spier.co.za

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## ACTIVITIES AT SPIER

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### HERITAGE WALK

*The walk is circular, free of charge, and meanders through our protea garden and the avenue of indigenous coral trees. For the more adventurous, there are two call out points which add about 1 hour onto the walk. The walk is approx. 1.5 hours but guests have the choice to end at any time. Comfortable shoes are recommended.*

**DETAILS:**

Open daily - No bookings required



### VOICEMAP WALKING TOUR

*Stroll around our peaceful water-wise gardens or visit the River Walk on the Eerste River's south bank, which showcases our national flower. Download the VoiceMap app and listen to our two audio tours on your phone: Walk the Farm (which starts at the Hotel entrance) and the historic Gables tour (which begins at the Tasting Room). 5km and 10km running route maps are available from the Spier Hotel reception.*

**DETAILS:**

voicemap.me



### THE WERF

*Spier's historic farmyard – the Werf – has been meticulously restored. Visitors can wander through the food garden or relax on the lawn under ancient oak trees. The Werf is surrounded by beautiful Cape Dutch buildings which now host pop-up exhibitions and events.*

**DETAILS:**

Speak to us about hosting your event, wedding or function on our Werf.

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## ACTIVITIES AT SPIER

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### THE WERF MARKET

*This is a family-friendly gathering where we take the seasons seriously, but still play with our food. Here ugly fruit is considered beautiful and people earnestly swap seeds and share food. That said, if you're more into sipping wine on the grass under our ancient oaks, that works too.*

**DETAILS:**

The last Saturday of the month, from 9h00 - 14h00  
market@studio-h.co.za



### THE HOGHOUSE BAKERY & CAFÉ

*The Hoghouse Bakery and Cafe: Celebrated chef PJ Vadas' Hoghouse Bakery and Café is housed inside the restored Jonkershuis building (circa 1778) on the Spier Werf. With a custom-built wood-fired oven at its heart, the craft bakery and café offers freshly baked breads and pastries as well as a light menu, and will be open for breakfast and lunch.*

**DETAILS:**

Open Wednesday - Monday. Breakfast 9h00 - 11h30.  
Lunch 12h00 - 15h00. Bakery 9h00 - 16h00.  
+27 21 881 3174



### OLD WINE CELLAR

*Spier's Old Wine Cellar is one of South Africa's oldest dated wine buildings, dated 1767.*

**DETAILS:**

+27 21 809 1100 / conference@spier.co.za

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SPIER LEISURE



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THANK YOU



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**BEST  
CITY  
AWARD  
2016**

THE TELEGRAPH  
AWARDS

# ACCOMMODATION

Cape Town City Centre

76

an inspiring place to meet

Hypothesis

77



# OVERVIEW

Whether you’re interested in staying in a historic Cape Dutch and Victorian villa, the oldest hotel in South Africa, or the most modern, 5-star accommodation, Stellenbosch has it all.

Get up close and personal with nature in a scenic mountain chalet, a luxury guesthouse set snugly in a verdant valley or a manor house nestled amid sweeping vineyards.

Bask in the atmosphere of this quaint university town while enjoying a home-from-home B&B, guesthouse, quaint cottage or boutique hotel, or from the quiet repose of your five-star luxury accommodation.

Several accommodations are situated in the historic centre, or within walking distance of the town and its myriad attractions, while others form part of the scenically splendid Winelands landscape. Some are positioned amid vineyards, others next to peaceful dams, and some are perched atop a hill overlooking vineyards, mountains and sea. The iconic Table Mountain can be seen from several vantage points in our town and surrounds.

Hotel options during this conference:

## SPIER HOTEL (4 STAR)

The Spier Hotel in Stellenbosch is located in the scenic Cape Winelands and gives guests access to endless wine tasting and culinary adventures. The hotel is located on the Spier Estate in the historic town of Stellenbosch in the heart of the Cape Winelands. <http://www.spier.co.za/hotel>

Suite	@	R2565.00
Signature Garden Terrace Room	@	R2150.00
Signature Riverside Room	@	R2255.00
Signature Room	@	R2095.00
Signature Riverside Terrace Room	@	R2355.00

## PROTEA HOTEL STELLENBOSCH (3 STAR)

This Stellenbosch hotel in Cape Winelands is ideal for visitors to the area as it offers the best of the Winelands. The hotel is situated between two international golf courses and offers 360° views of Table Mountain, the Helderberg, Stellenbosch vineyards and the De Zalze Golf Estate. Protea Hotel Stellenbosch offers 180 rooms, including executive, deluxe and standard twin rooms. Selected deluxe and standard rooms can be configured to a two-bedroom apartment which is great for families and groups. <http://www.marriott.com/hotels/travel/cptst-protea-hotel-stellenbosch/>

Standard room	@	R1850.00
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Above rates are:

- Based on single occupancy
- Include breakfast in the hotel restaurant
- Include 14% VAT





**WORLD'S  
BEST LUXURY  
ENTERTAINMENT  
& LIFESTYLE  
DESTINATION**

2015 **WORLD'S MOST  
ETHICAL  
COMPANIES**  
WWW.ETHISPHERE.COM

Image courtesy of City Sightseeing Cape Town

Hop-on Hop-off touring around Cape Peninsula

# Tours



# Day Tours

**C**ape Town is unusually rich in diversity and offers a host of activities for visitors. Apart from sightseeing, shopping markets and high-end brands and visiting iconic World Heritage sites and beaches, the Western Cape also offers a wealth of cultural heritage,

like food and wine, and is a favourite destination for adventurous activities such as rock-climbing and cycling. The largest timed cycle tour in the world takes place here every year and there is a cycle tour between Cape Town and Knysna, on the Garden Route, for the truly adventurous.

## Cape Point

Cape Point is the southernmost tip of the Cape Peninsula. The drive takes you via Chapman's Peak past steep mountains, secluded coves, beaches, villages and fishing communities. At Cape Point visit the Cape of Good Hope nature reserve – home of fynbos species found nowhere else in the world and a variety of wildlife including baboons, rhebok, Cape Mountain zebra, bontebok and the elusive eland. Return via the historical Simonstown naval base.

## Panoramic Cape Town City Tour

Visit the Castle, the oldest building in South Africa, then move on to another historic area of the city, the Cape Malay quarter situated on the slopes of Signal Hill. Imbibe its rich spiritual, musical and culinary heritage before diving down into the city centre itself. Drive along Adderley Street, the lively centre of town, past the historic Groote Kerk and St. George's Cathedral, the Anglican Diocese of Nobel peace laureate Archbishop Desmond Tutu.

## Table Mountain

A cable car ride to the top of Table Mountain, a World Heritage Site, is a highlight of any Cape Town visit. The cableway takes you

to the summit in under ten minutes whilst rotating gondola's ensure a 360 degree view of Cape Town and Table Bay. At the top stroll along 2km of pathways and enjoy magnificent views from over 12 viewing sites and decks. Facilities on the mountain include a self-service restaurant, bistro, and a shop selling gifts and curios.

## Winelands Tour

A visit to the Cape Winelands is an absolute must as the region is one of breathtaking vistas and majestic mountain backdrops while being steeped in rich culture and history. Rolling vineyards and quaint Cape Dutch homesteads await you, as well as award-winning wine farms offering some of the country's best wines. The most popular and well-known regions are Stellenbosch, Franschhoek, Wellington, Paarl, and the Constantia Valley, that is just a 10-minute drive from the city centre.

## Robben Island

Famous Robben Island, whose prison was once home to former South African president Nelson Mandela as well as many other black political freedom fighters, is now a World Heritage Site and provides stunning views across the bay with Table Mountain as its

Cape Winelands



backdrop. A trip to the island is an unforgettable experience and offers a glimpse into the life and times of the apartheid era. Daily tours to the island, that take approximately 3 1/2 hours, include the ferry trip there and back, an island tour and a tour of the prison with a former political prisoner as your guide.

### Kirstenbosch Botanical Gardens

The beautiful Kirstenbosch gardens cover an area of 528 hectares with 36 hectares of cultivated garden. The gardens are a celebration of South African flora – showcasing only indigenous South African plants. Fynbos, proteas, cycads and rolling lawns are intermingled with streams and ponds and well-laid out pathways for easy walking.

### Cultural Tours

A visit to one of the many townships surrounding the city is an experience that will open your eyes to the way in which the biggest portion of Cape Town's population lives. Take a township tour of Langa, the oldest township in South Africa or vibrant Khayelitsha, the second largest township in South Africa. Township tours will usually be

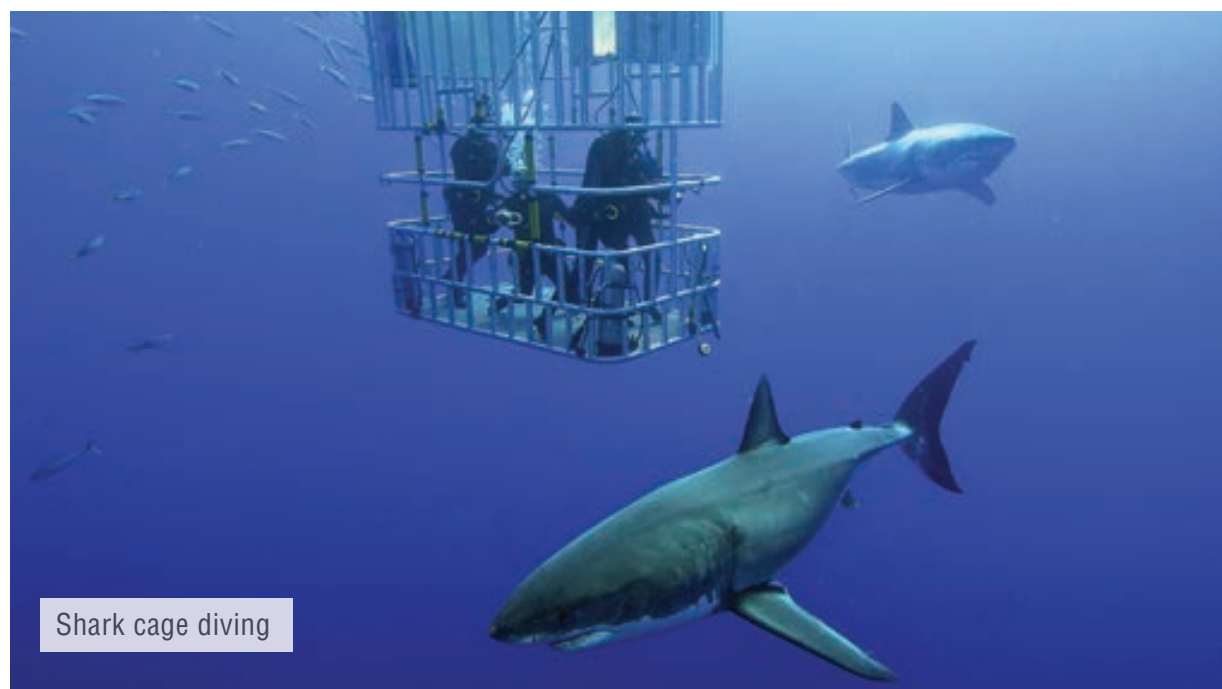
co-led by a resident in the area, showcase local industry and community projects and include a visit to a township bar or 'shebeen'.

### Golf

Cape Town and the greater Western Cape Province, with its sprawling and lush green lawns, is a golfer's paradise. It is here, in Africa's sport capital that you will find some of the most majestic and scenic championship-status courses in South Africa. Golfing enthusiasts will be pleased to know that Cape Town's golf courses are highly rated in terms of setting, layout and quality.

### Adventure Activities

Cape Town, and the Western Cape, caters for the more adventurous at heart. The mountains surrounding the area provide the perfect foil for abseiling, hiking, paragliding and mountain biking while the oceans are a playground for surfing, deep sea fishing and shark cage diving.



Shark cage diving

ONE OF THE  
**TOP 10**  
BEACHES IN  
THE WORLD

NATIONAL  
GEOGRAPHIC

2013



View from Table Mountain



# Pre & Post Tours in Southern Africa

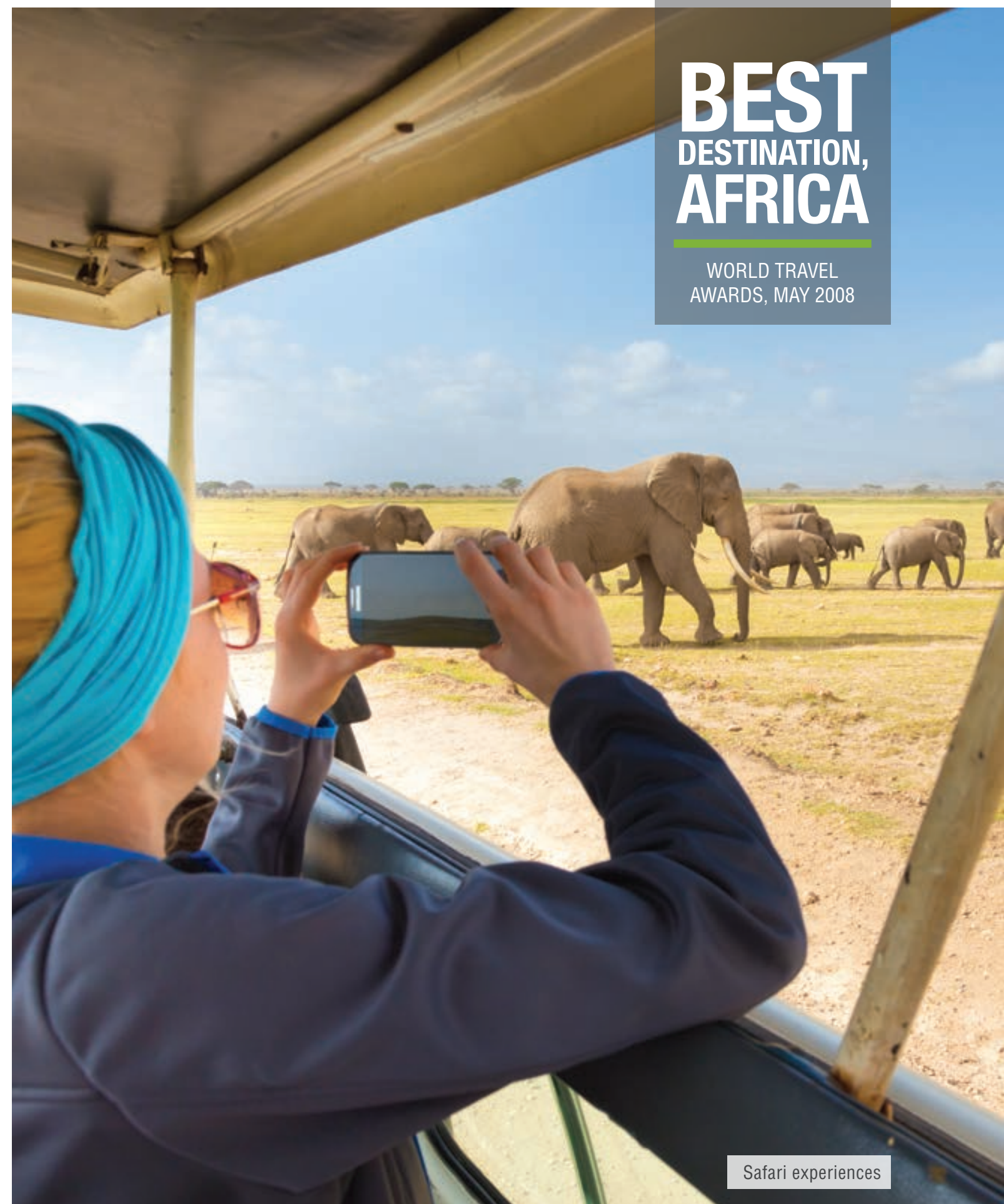
**S**outh Africa is a long-haul destination for most international delegates so it makes sense to combine a trip to South Africa with a visit to one or more of the magnificent destinations that are on offer. From the elegance and historicity of the Cape winelands to the cross-country romance of steam-train travel and the wilderness of safari – to the bushland adventures beyond South Africa's borders, the options are many and varied.

**“**Twenty years from now you will be more disappointed by the things you didn't do than by the ones you did do. So throw off the bowlines, sail away from the safe harbor. Catch the trade winds in your sails. Explore. Dream. Discover.

Mark Twain

**BEST  
DESTINATION,  
AFRICA**

WORLD TRAVEL  
AWARDS, MAY 2008



Safari experiences





Cape Town



Cape Winelands



Cape West Coast



Cape Overberg



Garden Route &amp; Klein Karoo



Cape Karoo

## WESTERN CAPE

### Garden Route & Klein Karoo

The tour visits the famed Garden Route, with a dramatic and spectacular coastline of cliffs interspersed with endless golden beaches, huge natural lagoons, and thick indigenous coastal forests. Inland there are mountain passes and desert scenery and the famed Cango caves, as well as the Addo Elephant National Park with its large elephant herds.

### Cape Winelands

The Cape Winelands are situated east of Cape Town among beautiful mountains creating some stunning vistas. The region is steeped in culture and history with some excellent examples of typical Dutch architecture dating back to the 17th century. The Winelands encompass several regions each with their own wine tasting tours. The most popular towns include Stellenbosch (which is closest to Cape Town), Franschhoek, Wellington, and Paarl.

### Cape West Coast

For many the West Coast is an acquired taste--kilometers of empty, often windswept beaches and hardy coastal scrub, low horizons and big skies, lonely tree-lined dirt roads, and distant mountains behind which lie lush pockets carpeted in vineyards. Catch the spring flower displays that occur in the West Coast National Park anytime from the end of July to early September or take a walk on the wild side with water sports including angling, diving, surfing, sailing, kite-boarding, windsurfing and swimming, as well as hiking and horse-riding.

### Cape Karoo

The Cape Karoo's windmill-peppered landscapes inspire poetry, the scenes resemble movie sets and it is the ultimate escape from the world. It has a colourful past

– explore Khoi and Xam (Bushman) rock art in Nelspoort, Beaufort West; or take a trip to the Anglo Boer War graves and block houses and follow the battle routes near Prince Albert or travel back in time along Smuggler's Route, an old liquor smuggler's trail through the settlements near Laingsburg. For a walk on the wild side, visit the Karoo National Park and see the Kgalagadi lions, known for their impressive dark brown manes.

### Cape Overberg

A short one-hour drive from Cape Town over the spectacular Sir Lowry's Pass lies the magnificent mountain ranges, fynbos (Cape Flora), rolling wheat and canola fields, and coastal towns of the Cape Overberg. Its coastlines are spectacular and famous for whale watching. People flock here from across the globe to watch the whales and the town of Hermanus is home to the only whale crier in the world. The adventurous get their kicks in a variety of activities, shark-cage diving, deep-sea fishing, abseiling and quad-biking- but there are also gentle back roads and the Hermanus Wine Route to explore.





# SOUTH AFRICA

## Safari

South Africa is one of the top safari destinations in the world offering a large number of private game reserves as well as being home to one of the biggest game reserves in the world, the acclaimed Kruger National Park. In addition to the Kruger National Park and the surrounding luxury Private Game Reserves, a wide selection of other Safari options are also available in the Eastern Cape, KwaZulu-Natal and Northern Cape areas.

## Sun City

Only 2-hours drive from Johannesburg, Sun City is a vibrant mix of entertainment, watersports, golf, gambling and family fun – a lush and tropical fantasyland deep in the African bushveld. Renowned for its concerts and extravaganza's, Sun City offers four different hotels to choose from, from affordable family fun to the height of luxury. This, combined with exhilarating game viewing at the adjacent Pilanesberg National Park makes for a truly memorable holiday experience.

## Johannesburg

The city is affectionately known as “Jo’burg”, “Jozi” and “JHB” by South Africans. Johannesburg has not traditionally been known as a tourist destination, but the city is a transit point for connecting flights to Cape Town, Durban, and the Kruger National Park. This vibrant and modern African city, offering excellent infrastructure, hotels and a melting pot of cultural experiences is well worth a visit.

## KwaZulu-Natal

Durban is one of the fastest-growing urban areas in the world. Its port is the busiest in South Africa and also one of the 10 largest in the

world. Durban is blessed with balmy weather all year round, and a beachfront bordered by 5-star hotels and apartments, making it a perfect holiday paradise. A short flight takes you to the historic city of Pietermaritzburg, gateway to the Natal Midlands and the charming Drakensberg resorts.

## Luxury Trains

Luxury train journeys and holidays make for a different and exciting way to experience South Africa. From the romance of steam travel on Rovos Rail to an overnight stay on the legendary Blue Train there is no grander way to traverse the country. Premier Classe offers a more affordable option.

## Eastern Cape

South Africa's 'wild' province, the Eastern Cape features expanses of untouched beach, bush and forest. This was Nelson Mandela's home province, and is an area with some enticing attractions – among them the Addo Elephant National Park, with the densest elephant population in the world; the dramatic Wild Coast; and, of course, Mandela's home at Qunu.



# NEIGHBOURING COUNTRIES

From the spectacular Victoria Falls on the Zambia/Zimbabwe border, considered by many to be among the 7 Natural Wonders of the World, to the Okavango Delta in Botswana, a vast wetland in the Kalahari desert, or the vast open spaces of Namibia, South Africa's neighbours offer unforgettable tours for game viewing and just experiencing the wonders of unspoiled Africa. But if the bushveld holds no appeal, you can opt to visit instead an Indian Ocean island. Whether it's the Seychelles with its stunning beaches or

magical Mauritius with its pampered five star luxury or the outdoor adventure and French culture of Reunion or the underwater coral reefs of the Bazaruto archipelago in Mozambique, all are easily in reach of South Africa as affordable and extraordinary tropical getaways. Not to be overlooked are South Africa's tiny, landlocked neighbours, Swaziland, one of the few remaining executive monarchies in Africa, and Lesotho, aka The Mountain Kingdom, offering rugged landscapes and overwhelming friendliness.

## SCIENTIFIC TOURS

Subject to the particular need for congress or meeting, scientific tours can be arranged to expose delegates to the various work and projects the country and regions offers within a particular field.



WORLD  
DESIGN  
CAPITAL  
2014

# CONFERENCE SUPPORT



**BEST  
CONVENTION  
BUREAU  
IN SOUTHERN  
AFRICA**



2015 & 2016

# Convention Bureau

**T**he **Cape Town and Western Cape Convention Bureau** is a strategic business unit of Wesgro, the Western Cape Destination Marketing, Investment & Trade Promotion Agency. The bureau promotes Cape Town and the Western Cape as a premier destination for meetings, incentives, conferences, events, exhibitions and trade fairs. The bureau provides destination expertise and support to associations, corporates, professional conference organisers, destination management companies and event organisers.

The bureau will be able to provide the international organising committee with all the necessary information on the product and service suppliers that will make the conference successful and will serve as local contacts.

**“** *The Bureau has partnerships with more than 2 500 industry service providers which operate excellent venues, facilities and services across the city to successfully host world-class events and conferences.*



# Services

Our mandate is to secure meetings and conferences and as a government agency, we do not charge for any of our services. We can help you with the following:

- Public relations support & building attendance
- Liaise with key stakeholders: airport, city, police and international relations
- Facilitate funding applications (if applicable)
- Destination web links to conference websites & assistance in marketing event

## Pre and Post Bid Assistance

- Review bid or event requirements
- Assess financial requirements
- Source and suggest suitable venues and service providers
- Where applicable, apply for funding
- Identify suitable legacy programmes
- Conference & Meeting bid production and presentation
- Conference & Meeting bid promotion support material
- Site inspection (flight arrangements on application)

## Convention Planning Support

- Introduction to service suppliers
- Business sector introduction and creating networking opportunities (if applicable)



## BestCities Global Alliance

We are proud to be a member of the BestCities Global Alliance ([www.bestcities.net](http://www.bestcities.net)) together with Berlin, Copenhagen, Dubai, Edinburgh, Houston, Melbourne, Tokyo and Vancouver. BestCities is committed to delivering the world’s best service experience for meeting planners and is recognised globally for its innovative approach in setting the highest professional standards and best practices for the meetings and convention industry. For more information please visit:

[www.bestcities.net](http://www.bestcities.net)

# Industry Associations

South Africa offers an advanced and very developed congress, tourism and events industry. A number of local associations control and manage the standards and development of the local industry. When working with local suppliers, we recommend clients use members of these associations.



## South African Association for the Conference Industry (SAACI)

SAACI is recognised as the official body and mouth-piece of the conference industry by SA Tourism and government. It is dedicated to maintaining and improving its levels of efficiency and professionalism. Its members consist of Professional Conference Organisers (PCO’s), Destination Management Companies, Event Management companies, hotels, conference venues, etc.

[www.saaci.co.za](http://www.saaci.co.za)



## Southern Africa Tourism Services Association (SATSA)

The SATSA Bonded logo serves to testify to the fact that the bearer, being a SATSA member in good standing, has a financial guarantee in place to cover monetary deposits lodged with the member in advance of services to be rendered.

[www.satsa.co.za](http://www.satsa.co.za)



## Federated Hospitality Association of Southern Africa (FEDHASA)

FEDHASA (Federated Hospitality Association of South Africa) is recognised by Government as the official representative of the hospitality industry of South Africa. It is the umbrella association for hotels, restaurants, conference centres, caterers, self-catering accommodation, B & Bs and guest houses, clubs, taverns, and service providers to the hospitality industry.

[www.fedhasa.co.za](http://www.fedhasa.co.za)



## Exhibition & Event Association of Southern Africa

The role of EXSA is to serve, and actively grow, the exhibition and events industry in South Africa. This is achieved through promoting the unique benefits offered by exhibitions and events, and raising the profile of their members who include venues, organisers and suppliers..

[www.exsa.co.za](http://www.exsa.co.za)



# Wesgro

**T**he Western Cape is a region of unlimited potential; and this translates into unlimited opportunity. Whether you're interested in travel, investment, film or export, Cape Town and the Western Cape has something for you.

Wesgro, the official tourism, trade and investment promotion agency for Cape Town and the Western Cape, can help you to uncover the opportunities.

In addition to offering the services of the Convention Bureau, Wesgro also offers the following services that might be of value when organizing a business event in Cape Town and the Western Cape.

## Investment

Wesgro works to attract foreign investment to the Western Cape's economy. Innovation, creativity and passion forms a strong foundation for the development of businesses and the recruitment of investment. With unlimited opportunities, cost competitiveness in various emerging sectors, a young dynamic workforce and world-class infrastructure, it's obvious why the Cape is an inspiring place to do business.

Our team has experience and market knowledge across the following sectors:

- Agri-business
- Hotel and real estate investments
- Creative industries
- Information and communication technology

- Oil and gas
- Renewable energy
- Pharmaceuticals and biotechnology
- Metals, tools, niche engineering and manufacturing

We provide the following services to investors:

- Information on sector-specific investment opportunities
- Removal of constraints to investors and lobbying of decision-makers to improve the business environment
- Access to finance
- Immigration assistance
- Location benchmarking
- Site location
- Market support
- Matchmaking
- Incentives
- Retention and expansion of investment

## Export

Wesgro promotes locally-produced products and services abroad and aligns international buyers with the best the province has to offer. They offer assistance to small and medium-sized businesses within the province with the following:

- Export development support
- Access to international market information
- Training on export readiness
- Participation in outward and inward buying Initiatives

## Research

Knowledge is power. Wesgro Research provides intelligence to guide and inform exporters, investors and local business. They also publish reports on the regional economy; these are available to the public through the Wesgro website. Industry and sector reports are available for investors to facilitate decision making, while country reports identify key trends and opportunities for exporters in markets around the world. Wesgro Research has specialist knowledge of trade and foreign direct investment and the ability to provide key insights on global transactions.

## Film

Cape Town and the Western Cape is a highly sought after film destination. Major international productions come to our shores because we offer a wide range of locations and world-class services and studios.

Our Film and Media Promotion unit:

- Assists local and international film companies looking to do production in the Western Cape
- Assists local and international film companies looking to find distribution and co-production parties
- Hosts B2B sessions, Exporter Development
- Programmes and Masterclasses
- Offers policy and regulatory guidance
- Communicates and lobbies with regional and national regulatory and

professional bodies

- Offers project mentoring
- Offers investment advice
- Assists with marketing

## Destination Marketing

Discoverctwc (Discover Cape Town & Western Cape) forms part of Wesgro, the official Tourism, Trade & Investment Promotion Agency for Cape Town and Western Cape. We promote our City and its five surrounding regions; the Cape West Coast, Cape Overberg, Cape Karoo, Garden Route & Klein Karoo and the Cape Winelands. We're here to help you discover one of the most inspiring destinations in the world.

**WESGRO**  
cape town & western cape  
tourism, trade & investment



ONE OF THE  
WORLD'S  
**MOST**  
BEAUTIFUL  
**CITIES**  
**2010**

Forbes

AM  
NEX  
JURE



# SUPPORT LETTERS





Private Bag X894, PRETORIA, 0001, RSA, OST Building 63, CSIR Science Campus, Meiring Naude Road,  
Summerville, PRETORIA, 0184 Tel: +27 12 843 6300, Fax: +27 12 349 1030

5 June 2017

To the HYPOTHESIS Committee

**RE: Letter of support for bid to host HYPOTHESIS XV 2020 in Cape Town, South Africa**

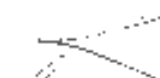
To Whom It May Concern:

The Department of Science and Technology of South Africa was delighted to hear that the Centres of Competence for Hydrogen South Africa (HySA) has been invited to submit a bid to host the HYPOTHESIS conference in Cape Town in 2020. South Africa is the leader in Africa in renewable energy investment. We recognise the importance for bringing a global focus for hydrogen energy to the African continent.

As the main funding instrument for the HySA programme in South Africa, the Department of Science and Technology supports the application by Mr Luchters and the HySA centres to host the 2020 HYPOTHESIS international conference in Cape Town, South Africa. We are proud to confirm that the Department of Science and Technology will provide financial support of an appropriate amount in the year of the conference.

We look forward to receiving confirmation of this event in Cape Town in 2020.

Yours Sincerely,

  
Rebecca Maserumule  
Chief Director: Hydrogen and Energy  
Department of Science and Technology



**Dr Sharon Blair**  
Competence Centre Director: HySA/Catalysis  
CEO, HyPlat (Pty) Ltd  
University of Cape Town  
South Africa

cc: Niels Luchter  
Key Technology Specialist, Fuel-to-Hydrogen at HySA Catalysis  
niels.luchters@uct.ac.za

Dear Dr Blair

**SUPPORT FOR SA's HOSTING OF HYPOTHESIS 2020**

The dti would like to extend its support for SA's bid to host the Hypothesis 2020 Conference in Cape Town. We will be interested in participating and attending the esteemed conference in 2020.

The development of a fuel cell industry in SA is a key objective being pursued through government's Industrial Policy Action Plans. South Africa through the HySA initiative has developed excellent technological capability and capacity in fuel cells and would be well placed to host the conference in 2020.

International Conferences of this nature are recognised as a useful platform for knowledge sharing, engagement and discussion that can add value and contribute to SA's strategic objectives.

Yours sincerely

  
Tapiwa Samanga  
Chief Director: Mineral Processing, Construction and Oil & Gas  
Department of Trade and Industry  
Date: 07/06/2017

Private Bag X84, PRETORIA, 0001, the dti Campus, 77 Meintjies Street, Sunnyside, 0002, Tel: (012) 394 0000  
the dti Customer Contact Centre local: 0861 843 384 International: +27 12 394 9500, [www.thedti.gov.za](http://www.thedti.gov.za)





Department: Technical  
Name: Fahmida Smith  
Title: Fuel Cell Coordinator

Tel: +27 11 360 3056  
Cell: +27 82 370 4250  
E-mail: fahmida.smith@implats.co.za

07 June 2017

Re: HYPOTHESIS SYMPOSIUM (Hydrogen Power Theoretical and Engineering Solutions International Symposium)

Dear Sir/Madam

Impala Platinum LTD (Impala) would like to pledge our support to HySA (Hydrogen South Africa) in submitting a bid to host the HYPOTHESIS (Hydrogen Power Theoretical and Engineering Solutions International) Symposium in 2020.

The professional relationship between Impala and HySA is integral to the successful growth and development of platinum beneficiation through fuel cell technologies and a hydrogen economy in South Africa. As such, we feel that it is critical for Africa, and specifically South Africa to get the exposure that comes with hosting such a prestigious international congress.

This is not only an opportunity to develop partnerships internationally but within our own continent as well. It will also allow South Africans to display the expertise and innovation that exists in our country, together with the great potential to further develop services and products that are provided to the people of this country.

With the great successes of previously hosted international events in South Africa, we are confident that South Africa is ready to host the HYPOTHESIS Symposium, both in terms of available facilities and the wide variety of tourist attractions that are available for visiting delegates.

We readily support HySA's bid and wish them every success.

Kind regards

Fahmida Smith

Fuel Cell Coordinator

**Impala Platinum Limited**  
Reg. No. 1952/071942/06  
2 Fricker Road • Illovo • 2196 • Private Bag X18 • Northlands • 2116 • South Africa  
Tel: +27 11 731 9000 • Fax: +27 11 731 9254 • www.implats.co.za

**Directors :** GS Potgieter (Chairman) • O Phetwe (Deputy Chairman)  
JC Andrews • N Dhlamini • PD Finney\* • SZ Majola • MN Ndiala† • M Sithole • S Vivier  
**Secretary :** TT Liale  
\*British  
†MHSA 2A.(1)

Ref: FS June 2017

HySA Systems Competence Centre  
South African Institute for Advanced Materials Chemistry (SAIAMC), University  
of the Western Cape  
Private Bag X17, Bellville 7535, South Africa  
Tel: +27 (0)21 959 9319, Fax: +27 (0)21 959 9312  
Cell: +27 (0)60 991 7808 – E: csita@uwc.ac.za  
W: www.hysasystems.com



*To whom it may concern*

**RE: INTERNATIONAL CONGRESS "Hypothesis" 2020 Letter of Support**

It is our understanding that HySA Catalysis initiated a bid to host the INTERNATIONAL CONGRESS "Hypothesis" 2020 in Cape Town, which will be jointly hosted by all three HySA Centres of Competence.

HySA Systems is in support of this great initiative and will provide the necessary human resources required to make this conference a success. We believe that the conference will not only bring international experts into South Africa, but can also be used as a platform for all three HySA Centres to showcase their competencies and product offerings, as well as an opportunity for the Centres to create meaningful partnerships with the attendees.

We hope that our joint bid will be favourably considered.

Warm Regards,

Dr Cordellia Sita

Director: HySA Systems

South African Institute for Advanced Materials Chemistry (SAIAMC)

University of the Western Cape

Tel.: +27(0)21 959 9319

Mobile: +27(0)60 991 7808

Email:csita@uwc.ac.za







Private Bag X6001, Potchefstroom  
South Africa 2520

Tel: 018 299-1111/2222  
Web: <http://www.nwu.ac.za>  
<http://www.hysainfrastructure.org/>

30 May 2017

To whom it may concern,

**RE : INTERNATIONAL CONGRESS "Hypothesis" 2020 Letter of Support**

It is our understanding that HySA Catalysis, on behalf of all HySA Centers, is applying for a bid to organize INTERNATIONAL CONGRESS "Hypothesis" 2020 in Cape Town.

For a number of years now, HySA Infrastructure has been one of the leading proponents in Africa for the deployment of hydrogen production and fuel cell technology in various sectors. It not only brings about significant reduction of harmful emissions in the production of energy, but will also bring about a significant increase in demand for platinum group metals. The latter will be of great benefit for the retention/ creation of jobs in the mining industry in South Africa.

HySA Infrastructure has a particular interest in the development of international network within experts working in the electrolysis and hydrogen storage areas. We believe that this prestigious event will create awareness of all the professions and related industries that are associated with hydrogen and fuel cells technologies and we look forward to working with all role-players to ensure the success of this wonderful event.

We therefore believe that the proposed project of all HySA and in particular the choice of international conference holds technical and educational economic merit, as well as contribute to public awareness and has international relevance.

This is not only an opportunity to develop partnerships internationally but within our own continent as well. It will also allow all South African stake-holders to display the expertise and innovation that exists in our country, together with the great potential to further develop services and products that are provided to the people of this country.

With the great successes of previously hosted international events in South Africa, we are confident that South Africa is ready to host the "Hypothesis" 2020 Congress, both in terms of available facilities and the wide variety of tourist attractions that are available for visiting delegates. On these notes on behalf of HySA Infrastructure Center, I would like to endorse the bid for hosting the International Congress in 2020.

Kind regards

**DMITRI  
BESSARABOV**

Dr Dmitri Bessarabov  
Director: DST Hydrogen Infrastructure Centre of Competence (HySA Infrastructure)  
Tel: (+27) 18 285 2460  
Cell: (+27) 72 623 0172  
E-mail: [dmitri.bessarabov@nwu.ac.za](mailto:dmitri.bessarabov@nwu.ac.za)

Digitally signed by DMITRI BESSARABOV  
DN: cn=DMITRI BESSARABOV, o=FACULTY OF ENGINEERING,  
HYSA INFRASTRUCTURE CENTRE OF COMPETENCE,  
ou=DIRECTOR, email=Dmitri.Bessarabov@nwu.ac.za, c=ZA  
Date: 2017.05.30 11:15:06 +02'00'



10 Frodman Drive, Sandown 2196  
PO Box 294055, Sandown 2146, South Africa  
Tel: +27 11 268 3000  
Fax: +27 11 268 3118  
[www.idc.co.za](http://www.idc.co.za)



31 May 2017

The Organising Committee  
Bid for Hypothesis 2020  
Department of Chemical Engineering  
University of Cape Town  
Private Bag X3  
Rondebosch 7701  
South Africa

Attention : Dr Sharon Blair and Mr Niels Luchters

**SUPPORT FOR BID TO HOST HYPOTHESIS 2020 IN CAPE TOWN**

The Industrial Development Corporation of South Africa ("IDC") has prioritized the hydrogen economy and therefore fuel cells as a potential new South African industry for pro-active development. Fuel cells have also been included in the South African National Industrial Policy Action Plan (IPAP) for development. The prioritization is based on the industry's potential attractiveness (significance of impact of economic growth) and competitive advantages (probability to succeed). It is further considered that the hydrogen economy and fuel cells could play an important role in the South African economy of the future.

IDC, in collaboration with Government Departments/Agencies, SA Mining Houses and Industry Players have formed a Steering Committee that is overseeing the execution of a defined Fuel Cell Industry Development Roadmap that will enable South Africa to achieve the current objective of establishing a hydrogen/fuel cells based local industry.

It is believed that good progress has been achieved to date both from a technology development and commercialization perspective within South Africa. It is further acknowledged that the objective of Hypothesis will complement the South African initiative and allow South Africa the opportunity to demonstrate that we have the ability to become a competitive global player in this field.

To give us feedback on our service levels, please email your comments to [service@idc.co.za](mailto:service@idc.co.za)

Industrial Development Corporation of South Africa Limited Reg No: 1946/01420/11/06

Directors: B.A. Mabasa (Chairman), M.G. Obane (Chief Executive Officer), R. S. Govus (Alternates), P. Mkhachari, L. J. Boshoff, N. P. Wessels, B. Dumas, K. S. S. Strydom, G. W. Goshall, Dr S. Mqandweni-Renaberg, M. F. Moko, A. Khut, R. E. Zane  
Group Corporate Secretary: P. N. Mkhachari



!DC is accordingly very supportive of the bid to host the Hypothesis 2020 in Cape Town and is willing to consider some form of a sponsorship towards the planned event in Cape Town during 2020.

Yours faithfully



CHRISTO FOURIE

SBU HEAD : NEW INDUSTRIES



University of Cape Town  
Private Bag X3, Rondebosch, 7701  
South Africa  
e ebe-infocat@uct.ac.za  
w www.hysacatalysis.uct.ac.za  
t +27 21 650 2509  
f +27 21 650 5509

To the HYPOTHESIS Committee

**HySA Catalysis**  
Chemical Engineering Building  
UCT Upper Campus  
Corner MAdiba Circle and South Lane  
Rondebosch, Cape Town, South Africa,  
7700

8 June 2017

**RE: Letter of support for bid to host HYPOTHESIS XV 2020 in Cape Town, South Africa**

HySA Catalysis was delighted to hear that Hydrogen South Africa (HySA) has been invited to submit a bid to host the Hydrogen Power – Theoretical and Engineering Solutions – International Symposium (HYPOTHESIS XV) in Cape Town in 2020. It is with great pleasure that HySA Catalysis endorses the bid from Mr Luchters to host this international event in South Africa.

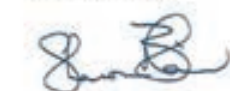
HySA Catalysis is one of the three centres of competence that form part of the South African Department of Science and Technology's National Hydrogen and Fuel cells Technologies flagship programme, branded as Hydrogen South Africa. As one of the three centres of competence within the Hydrogen South Africa flagship programme, we propose to jointly organise the international conference and a potential sponsorship will be considered in the upcoming budgets of HySA Catalysis.

HySA Catalysis is supportive of the HYPOTHESIS Symposium and believes that it is an ideal platform for international role players to participate in the support of the hydrogen fuel cell and fuel to hydrogen industries. This is an opportunity for key stakeholders within these industries to develop international partnerships and broaden an already strong network in education, technical expertise and commercial collaborations.

HySA Catalysis believes that Cape Town is an ideal location to host the Symposium due to its world class facilities, natural beauty and many tourist attractions on offer for international guests. It would be a privilege to be part of hosting an event like this in Cape Town, South Africa.

Please do not hesitate to contact us if we can provide any additional information or support.

Yours Sincerely,



Dr. Sharon Blair

Director HySA Catalysis

Tel: (+27) 21 650 5559  
Cell: (+27) 84 616 6167  
E-mail: sharon.blair@uct.ac.za

Creating opportunities from South Africa's mineral wealth





CITY OF CAPE TOWN  
ISIXEKO SASEKAPA  
STAD KAAPSTAD

OFFICE OF THE EXECUTIVE MAYOR

Nadia Mcgluwa  
Executive Support Officer

T: 021 400 2454 F: 021 400 1313  
E: Nadia.Mcgluwa@capetown.gov.za

31 May 2017

Prof. Giuseppe Spazzafumo  
Symposium Coordinator  
HYdrogen POver -Theoretical and Engineering Solutions- International Symposium -  
HYPHOTHESIS-c/o: Via Vico Fiaschi,  
67IT-54033  
Avenza (MS)  
Italy

Dear Prof. Giuseppe Spazzafumo,

**2022 BID TO HOST: HYDROGEN POWER- THEORETICAL AND ENGINEERING SOLUTIONS-  
INTERNATIONAL SYMPOSIUM -HYPHOTHESIS, 2020**

It was with great pride and pleasure that I learned of Cape Town's bid to host the HYdrogen POver -  
Theoretical and Engineering Solutions- International Symposium -HYPHOTHESIS in 2020.

Cape Town is the top convention city in Africa and the Middle East, according to the  
ICCA (International Congress and Convention Association) global ranking. Numerous world  
class international conferences, meetings, conventions and incentives are supported by first  
class infrastructure and a tradition of commercial and hospitality excellence.

Cape Town is home to some of the world's most spectacular scenery and unique experiences, yet it is  
the diversity of its warm, welcoming people and the eclectic mix of cultures and traditions that make  
our city an inspired choice for hosting an event of this magnitude.

It is our hope that the Cape Town's bid for this conference succeeds. I assure the organizers of  
HYdrogen POver -Theoretical and Engineering Solutions- International Symposium -HYPHOTHESIS  
our cooperation in making the HYdrogen POver -Theoretical and Engineering Solutions- International  
Symposium -HYPHOTHESIS in 2020a truly memorable event.

Yours sincerely

*Patricia de Lille*  
Patricia de Lille  
EXECUTIVE MAYOR

CIVIC CENTRE IZIKO LOLUNGU BURGERSENTRUM  
12 HERTZOG BOULEVARD CAPE TOWN 8001 P O BOX 298 CAPE TOWN 8000  
www.capetown.gov.za

Making progress possible. Together.



Western Cape  
Government

Ministry of  
Economic Opportunities

REFERENCE: 3/4/3/2  
ENQUIRIES: Vuyolwethu Njalo

Prof. Giuseppe Spazzafumo  
Symposium Coordinator  
HYdrogen Power Theoretical and Engineering Solutions International Symposium -  
HYPHOTHESIS  
c/o: Via Vico Fiaschi  
67IT-54033  
Avenza (MS)  
Italy

Dear Prof. Giuseppe Spazzafumo

**BID TO HOST: HYDROGEN POWER- THEORETICAL AND ENGINEERING SOLUTIONS-  
INTERNATIONAL SYMPOSIUM -HYPHOTHESIS, 2020**

It gives me great pleasure to communicate to you my department's enthusiasm and  
support of Cape Town's bid to host the HYdrogen POver -Theoretical and Engineering  
Solutions- International Symposium -HYPHOTHESIS in 2020. Hosting the HYdrogen POver -  
Theoretical and Engineering Solutions- International Symposium -HYPHOTHESIS in South  
Africa will boost Africa's participation, contribution and development in this very important  
field.

Cape Town and the Western Cape have earned a reputation as one of the world's most  
competitive destinations with first-class infrastructure as well as a pool of seasoned and  
highly skilled professionals. The scenic splendour of the Cape Peninsula and the  
uniqueness of our diverse natural and social landscapes complete the package, making  
Cape Town and the Western Cape a most magnificent and hospitable destination.

Cape Town looks forward to welcoming delegates of the HYdrogen POver -Theoretical  
and Engineering Solutions- International Symposium- HYPHOTHESIS in 2020 and ensuring  
that the event is an unqualified success.

Yours faithfully

*Alan Winde*  
Mr Alan Winde  
Provincial Minister of Economic Opportunities  
Date: 30/5/2017

142 Long Street, Cape Town, 8001  
tel: +27 21 483 4700 fax: +27 21 483 3890  
www.westerncape.gov.za

Private Bag X9179, Cape Town, 8000  
email: Econmin@pgwc.gov.za  
www.eisenburg.com



Ext: 8610

19 May 2017

Italy

Dear Prof. Giuseppe Spazzafumo,

**BID TO HOST: HYDROGEN POWER- THEORETICAL AND ENGINEERING SOLUTIONS- INTERNATIONAL SYMPOSIUM-  
HYPHOTHESIS, 2020**

On behalf of the official destination marketing organisation for Cape Town and the Western Cape, Wesgro, it is my pleasure to endorse the bid to host the HYdrogen POver-THeoretical and Engineering Solutions- International Symposium -HYPHOTHESIS 2020, in Cape Town.

World-class conference facilities, luxury hotels, supported by an excellent business infrastructure make Cape Town and the Western Cape one of Africa's most popular convention destinations. As its core strength, the destination offers an excellent year round tourism experience and is renowned as a value for money destination. Our vibrant destination is ideal for delegates to extend their conference experience and enjoy an unparalleled range of leisure tourism activities.

The destination would be delighted to host the Hydrogen Power -Theoretical and Engineering Solutions- International Symposium –HYPHOTHESIS 2020.

Warm tourism regards,

Amherst

**Tim Harris**  
CHIEF EXECUTIVE OFFICER

An inspiring place to do business

[illegible]

The Western Cape Tourism, Trade and Investment Promotion Agency - an independent Agency established under Provincial Law

494



# VENUE INFORMATION





QUOTATION

Cape Town & Western Cape Convention Bureau  
18th Floor Reserve bank building 60 St Georges Mall  
Cape Town, South Africa, 8001  
Adriaan Fourie  
0214878600

VAT Nr:  
  
Business Block Name: Hypothesis 2020 - BB ID 2056328  
Arrival: Sunday, 03 May 2020  
Departure: Thursday, 07 May 2020

Conference				
	Qty	Curr.	Unit Price	Total
Sunday, May 3 2020				
Venue hire: Exhibition set up 8am-5pm	1	R	14,000.00	14,000.00
Estimate: Canape menu	180	R	350.00	63,000.00
Estimate: Bar Limit	180	R	200.00	36,000.00
Estimate: 10% gratuity on food and beverages	180	R	55.00	9,900.00
Estimate: Cocktail venue hire 17:00-24:00	1	R	13,500.00	13,500.00
Monday, May 4 2020				
Estimate: Full Day Conference Package 2020	250	R	700.00	175,000.00
Exhibition venue hire	1	R	14,000.00	14,000.00
Venue hire 8am-5pm: Breakaway room, excl AV	1	R	28,500.00	28,500.00
Estimate: 1 soft drink during lunch	250	R	45.00	11,250.00
Estimate: Dinner set menu	250	R	650.00	162,500.00
Estimate: Dinner Beverages	250	R	120.00	30,000.00
Estimate: 10% gratuity on food and beverage	250	R	77.00	19,250.00
Bedoin Tent Recommended for outdoor dinner.	1	R	60,000.00	60,000.00
Dinner venue hire 17:00-24:00 excl AV, decor, etc	1	R	13,600.00	13,600.00
Tuesday, May 5 2020				
Estimate: Full Day Conference Package 2020	250	R	700.00	175,000.00
Venue hire 8am-5pm: Breakaway room, excl AV	1	R	28,500.00	28,500.00
Exhibition venue hire	1	R	14,000.00	14,000.00
Estimate: 1 soft drink during lunch	250	R	45.00	11,250.00
Wednesday, May 6 2020				
Estimate: Full Day Conference Package 2020	250	R	700.00	175,000.00
Exhibition venue hire	1	R	14,000.00	14,000.00
Venue hire 8am-5pm: Breakaway room, excl AV	1	R	28,500.00	28,500.00
Estimate: 1 soft drink during lunch	250	R	45.00	11,250.00



Accommodation				
	Qty	Curr.	Unit Price	Total
Sunday, May 3 2020				
Suite	5	R	2,565.00	12,825.00
Signature Garden Terrace Room	63	R	2,150.00	135,450.00
Signature Riverside Room	8	R	2,255.00	18,040.00
Signature Room	69	R	2,095.00	144,555.00
Signature Riverside Terrace Room	8	R	2,355.00	18,840.00
Monday, May 4 2020				
Signature Garden Terrace Room	63	R	2,150.00	135,450.00
Signature Riverside Terrace Room	8	R	2,355.00	18,840.00
Signature Room	69	R	2,095.00	144,555.00
Signature Riverside Room	8	R	2,255.00	18,040.00
Suite	5	R	2,565.00	12,825.00
Tuesday, May 5 2020				
Signature Garden Terrace Room	63	R	2,150.00	135,450.00
Signature Riverside Room	8	R	2,255.00	18,040.00
Signature Room	69	R	2,095.00	144,555.00
Suite	5	R	2,565.00	12,825.00
Signature Riverside Terrace Room	8	R	2,355.00	18,840.00
Estimated Total		R		989,130.00

The above is calculated on the number of single and/or multiple occupied rooms, irrespective of the number of complimentary room(s) and includes 14% VAT and Excludes 1% Tourism Levy.

Estimated Banqueting Total	R	1,108,000.00
Estimated Accommodation Total	R	989,130.00
Estimated Total (incl VAT @ 14%)	R	2,097,130.00

Billing Instructions :

DAY CONFERENCE PACKAGE  
FULL DAY CONFERENCE PACKAGE  
The following is included in the Full day Conference package:  
Validity: 08:00-17:00  
  
IN THE CONFERENCE ROOM  
\*Natural light and fresh air  
\*Mineral water in recyclable bottles or filtered tank/jug water option  
\*Fresh seasonal fruit bowls  
\*Standard AV equipment (i.e. data projector, PA system, standing line microphone, screen, lectern, flipchart, pens and recyclable note paper)  
Please note: Should you opt to supply your own AV equipment/equipment through another AV supplier, the existing DCP AV equipment falls away.





Room hire (excluding breakaway facilities and exhibition space)

ON ARRIVAL  
Variety of teas and organic rooibos served with sliced lemon and honey  
Ciro filter coffee  
Homemade snacks  
MID-MORNING REFRESHMENT BREAK  
Variety of teas and organic rooibos served with sliced lemon and honey  
Ciro filter coffee  
Healthy snack options  
CHEF'S SELECTION LUNCH(casual stand around only)  
To include fresh, seasonal, organic and local produce  
AFTERNOON REFRESHMENT BREAK  
Variety of teas and organic rooibos served with sliced lemon and honey  
Ciro filter coffee  
Freshly baked cookies from the Khayelitsha Cookie Company (KCC) -  
a social upliftment project which hires previously unemployed women from  
Khayelitsha, providing skills, training and permanent, affirming employment.

HALF DAY CONFERENCE PACKAGES:  
INCLUDING LUNCH Includes the same as above except afternoon refreshment break  
EXCLUDING LUNCH Includes the same as above except lunch & afternoon refreshment break

GROUPS &  
CONFERENCES  
CANCELLATION &  
REDUCTION POLICY

If a reservation is cancelled/reduced between 180 and 120 days prior to arrival there will be a 15% cancellation fee. This is calculated from the total invoice amount.  
If a reservation is cancelled/reduced between 119 and 90 days prior to arrival there will be a 25% cancellation fee. This is calculated from the total invoice amount.  
If a reservation is cancelled/reduced between 89 and 60 days prior to arrival there will be a 50% cancellation fee. This is calculated from the total invoice amount.  
If a reservation is cancelled/reduced between 59 and 30 days prior to arrival there will be a 75% cancellation fee. This is calculated from the total invoice amount.  
If a reservation is cancelled/reduced between 29 and 0 days prior to arrival there will be a 100% cancellation fee. This is calculated from the total invoice amount.

DEPOSITS  
PROCEDURE

Upon confirmation / 180 days prior = 15% deposit payment (non-refundable)  
120 days prior = 25% deposit payment  
90 days prior = 75% deposit payment  
60 days prior = 100 deposit payment

PRIVATE DINNER

Dinner in a private, outdoor venue, has been quoted

The venue hire fee includes:  
Rectangular Wrought iron tables  
Wrought iron chairs with cushions  
White table cloths (no table runners)  
White napkins  
Standard silver cutlery, white plates, standard glassware  
1 waiter per every 2 tables  
Use of the venue from 17:00-24:00. A late hour fee of R 3000 per hour or part of the hour is charged after 24:00.

Kindly note that all decor and audio visual equipment is excluded. Should you require these services, please send us your requirements and budgets.



Please note that this is a quotation only and no venue has been booked or confirmed at this stage.  
Availability and rates as given are current and subject to change without notice.

CANCELLATION POLICY

Spier reserves the right to levy a cancellation fee on any booking (or part thereof) cancelled prior to the scheduled date of arrival of a guest, unless cancellation is due to death or hospitalisation. Cancellation fees will be calculated as follows:

Notice	Cancellation Fee
89 - 60 days	50% of Total Invoice
59 - 30 days	75% of Total Invoice
29 days or less	100% of Total Invoice



# BUDGET









PROJECTED BUDGET: HYPOTHESIS 2020

Spier Wine Estate		
Stellenbosch, South Africa		
Delegates	70%	133
Students	30%	57
Total		195
Registration	Early bird	Regular
Delegate	R8 500	R10 000
Student	R6 000	R7 500
Exchange rate	R15/Euro	
Delegates with dietary requests	10%	19
	Spier Wine Estate	Remarks
Income		
Registration fees		R1 543 750
Sponsorship		-
TOTAL INCOME		R1 543 750
Costs		
Delegates		R716 965Conference fees
Venue hire		R295 600Estimated costs based on the quotations
Invited speakers		R121 900Flights, accomodation, conference; 2 invited speakers, Hypothesis chair, organiser 2021
Administration		R71 475
Stationairy		R51 600Book of Abstracts (USB), programme, etc
Conference bag		R53 300Bag, Lanyard, other
Speaker gifts		R33 775
Website & IT		R50 545
Audiovisual		R147 362AV hire, posterboards hire
TOTAL COSTS		R1 542 522
BALANCE		R1 228
Breakdown Delegate costs (per delegate per day)		
Cocktail opening		R605
Full day conference		R700
Lunch dietary requirements		R205
Lunch drinks		R45
Banquet		R847
Banquet dietary requirements		R250
Breakdown Venue hire		
Exhibition venue		R56 000
Cocktail venue		R13 500
Breakaway venue		R85 500
Poster venue		R57 000
Banquet venue		R73 600
Office		R10 000





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