



REGISTRATION & HOTEL BOOKING FORM

Please fill in all the fields in capital letters and return it to the Secretariat fax: +351 21 771 26 39

Leading Congress & Association Management:
Largo da Lagoa, 15 F- 2795-129 Linda-a-Velha / Lisboa
E-mail: hypothesisregistration@leading.pt
Tel: + 351 21 771 26 36

A. Participant (please type or print in block letters)

PERSONAL AND PROFESSIONAL DATA		
Last Name:	First Name:	
Organisation:		
Position:		
Address:		
Postal Code:	City:	Country:
Telephone:	Mobile phone:	Fax:
E-mail:		
Accompanying Person		
Last Name:	First Name:	

B. Registration Fees

CATEGORY	Early Bird Registration Fee Before 15 January 2009	Registration Fee After 15 January until 22 March 2009
Full registration	450,00 €	550,00 €
Single day registration	250,00 €	300,00 €
Student *	250,00 €	250,00 €
Accompanying person **	150,00 €	150,00 €
Total amount of Registration:		

Please tick the day you wish to attend: 1 April 2 April

Single day ticket does not include social program.

* Proof of students' identity of statement/certificate is required.

** Includes welcome reception and symposium dinner.

*** After 22 March 2009 it will only be possible to register on-site

C. Accommodation (please mention your preferred hotel)

ACCOMMODATION				Do you wish to reserve a hotel? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Name	Category	Single	Double	Date arrival:	
Corinthia Lisboa Hotel	5 *****	175,00 €	195,00 €		
Sana Malhoa	4 ****	105,00 €	115,00 €		
Hotel Açores Lisboa	4 ****	92,00 €	100,00 €	Date departure:	
Hotel VIP Zurich	3***	74,00 €	81,00 €	Type of room:	<input type="checkbox"/> Single <input type="checkbox"/> Double
Hotel Olisippo Marquês de Sá	3***	78,00 €	83,00 €	Total amount of accommodation:	
				Preferred Hotel:	
All rates are quoted in Euros, per night, per room, including breakfast and taxes				1st Choice	
				2nd Choice	



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GENERAL CONDITIONS & CANCELLATION POLICIES

Cancellation Registration Policy

1. Until 22 March 2009 – 50% of Registration fee will be refunded.
2. After 22 March 2009 – No refund of Registration fee will be granted.

Booking Conditions

3. Room reservation will only be made upon receiving a completed accommodation form.
4. Early booking is strongly advised. Reservations will be made on a first come, first-serve basis.
5. Deadline for hotel reservations is **15 January 2009**. After this date requests are subject to Hotel availability.
6. These special rates are available only if booking is made and paid through LEADING – Congress & Association Management
7. Changes in reservations will be subject to an administration charge of € 20

Cancellation Accommodation Policy

8. All hotel cancellations / alterations on hotel bookings must be in writing to:
LEADING – Congress & Association Management by fax: (+351) 21 771 26 39 or e-mail: hypothesisregistration@leading.pt
9. In case of cancellation until 22 March 2009 – the cost of 1 room night will be charged as cancellation fee.
10. In case of cancellation after 22 March 2009 or no show - full cost of the nights booked, will be charged.

REGISTRATION CONFIRMATION:

- After registration data processing and payment, each participant will receive a confirmation letter with all details of their participation.
- Registration will only be considered and confirmed after receipt and identification of payment.

PAYMENT:

- Payments must be made by: HYPOTHESIS VIII
- Credit Card (please fill out the credit card form attached).

Bank transfer:
Name: HYPOTHESIS VIII
Bank: Caixa Geral de Depósitos
Transfer number (national): 0035.0397.00024881.130.41
IBAN: PT 50.0035.0397.00024881.130.41
Swift Code: CGDIPTPL

Please note that all bank charges should be paid by the participant

. Copy of payments via bank transfer should be sent to the Secretariat, referring the name of the participant. Please note that if copy of the bank transfer payment does not mention your name, payment will not be assigned to your registration.

LEADING - Congress & Association Management
Largo da Lagoa, nº 15 F - 2795-116 Linda-a-Velha
Fax 217 712 639 e-mail: hypothesisregistration@leading.pt



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CREDIT CARD DETAILS:	
<input type="checkbox"/> Visa	<input type="checkbox"/> Mastercard
Name of cardholder:	
Card number:	Expiry date: / (mm/yy)
CVV: (security code number – 3 last digits on the back of your card; for American Express 4 digits on the front of the card)	

Total Amount (Registration (B) + Accommodation (C)) : € _____

I hereby authorize Leading Congress & Association Management / Ambity – Novas Dinâmicas de Turismo, to immediately debit this card with the total amount for my registration and accommodation € _____, _____ and any subsequent changes according to the booking conditions and cancellation policy.

Date:

Signature:

If you need to receive a receipt, please fill out the following:		
Entity:		
Address:		
Postal Code:	City:	Country: